



Northeastern University  
**Police**

# Annual Security & Fire Safety Report



BOSTON CAMPUS  
2019

<https://nupd.northeastern.edu>

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## **MESSAGE FROM THE CHIEF**

*Located in the heart of the City of Boston, Northeastern University is part of the diverse tapestry that makes this city an extraordinary place to live, learn, and grow. As a major urban university, our institution embraces a vibrant community that actively plays an essential role in influencing the Northeastern experience. An evolving network of involvement and inquiry has grown this community into a thriving society for students, faculty, staff, and our visitors.*

*The Northeastern University Public Safety Division and Police Department (the Department) is comprised of an exceptional group of professionals who are relentlessly dedicated to helping establish a safe and secure campus experience. We can only accomplish this with the collective effort of the entire Northeastern community. Not only are we all connected to Northeastern University, but we are each a part of the greater Boston community. Our institution is built on a tradition of engagement with the world and in order to achieve a truly safe campus environment, the cooperation of all students, faculty, and staff is essential. Each of us must assume personal responsibility and take precautions as the potential for crime will always exist.*

*I encourage you to peruse our annual report to both discover our services and view opportunities in which you may contribute to our mission, your personal safety, and the community.*

*Michael A. Davis  
Associate Vice President of Public Safety and Chief of Police  
Northeastern University*

## Notice of Non-Discrimination

Northeastern University (the University) is committed to providing equal opportunity to its students and employees, and to eliminating discrimination when it occurs. In furtherance of this commitment, Northeastern strictly prohibits discrimination or harassment on the basis of race, color, religion, religious creed, genetic information, sex, gender identity, sexual orientation, age, national origin, ancestry, veteran, or disability status.

## Preparation of Annual Security Report

### THE CLERY ACT

The federal *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (more commonly referred to as the Clery Act) requires all postsecondary educational institutions participating in federal Title IV student financial assistance programs to comply with the Clery Act and to institutionalize its mandates. Among the various requirements, colleges and universities are required to prepare, publish, and distribute an Annual Security Report (ASR) concerning campus crime statistics, statements of safety and security policies and procedures, and a fire safety report on an annual basis.

### CAMPUS SECURITY AUTHORITIES

Federal law requires the University to disclose statistics concerning the occurrence of certain crimes enumerated in the Clery Act that occur within the University's Clery geography and that are reported to University employees.<sup>1</sup> Under the Clery Act, individuals that are required to report crimes include any member of the Northeastern University Police Department (NUPD); any individual who has responsibility for campus security, but who is not a member of NUPD (e.g., contract security officers); any University official who has significant responsibility for student and campus activities; and any individual identified by the University as someone to whom a crime should be reported. The University has designated all employees Responsible Employees under the University's *Policy on Rights and Responsibilities Under Title IX*. Responsible Employees<sup>2</sup> include all faculty, staff and student employees within Residential Life. Responsible Employees are required to report all crimes and allegations of Prohibited Offenses<sup>3</sup> under the policy. Resident Assistants and Resident Directors are also among the individuals required to immediately report crimes they become aware of.

For Clery Act purposes, Responsible Employees are not required to disclose to NUPD confidential information concerning an incident, such as information that would identify a victim of a crime who wishes for their identity to remain confidential. However, CSAs are required to report the existence of all known incidents, including confidential incidents, so that those incidents can be recorded as statistics and, where appropriate, disclosed in the University's ASR.<sup>4</sup>

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<sup>1</sup> Definitions of Clery Act crimes and geographical locations are at Page 40 of this ASR.

<sup>2</sup> Responsible Employees are also Campus Security Authorities (CSAs) for the purposes of the Clery Act and include all members of NUPD; any individual with responsibility for campus security; and any University official with significant responsibility for student and campus activities.

<sup>3</sup> The University's *Policy on Rights and Responsibilities Under Title IX*, defines Prohibited Offenses to include sexual assault, sexual harassment, gender-based harassment, sexual exploitation, domestic violence, intimate partner violence, dating violence, stalking and retaliation involving a student or students.

<sup>4</sup> Please see Confidential and Anonymous Reporting below, for more information.

The University urges all community members to report any criminal incident to NUPD or law enforcement for the geographical jurisdiction in which an incident occurs, particularly where a victim is unable to do so themselves.

## **DATA COLLECTION AND POLICY REVIEW**

NUPD is charged with the responsibility of collecting the information and data for the preparation of this ASR and publishing it by the October 1 deadline each year. That process requires immediate, ongoing, and annual efforts involving outside law enforcement agencies as well as departments University-wide.

Preparation of the ASR includes gathering crime statistics from reports of crimes disclosed to and reported by those identified as Responsible Employees according to University policy, as well as local law enforcement agencies, and reconciling those statistics with NUPD's own statistics in order to avoid duplicate reporting. In addition, preparation of the ASR requires review of University policies and procedures concerning campus safety and disclosure of those policies and procedures in this report.

## **PUBLICATION AND NOTICE OF AVAILABILITY**

The University publishes its ASR on the NUPD website under Annual Security & Fire Safety Reports <https://nupd.northeastern.edu/annual-reports/>. Each year, an email notification advising of the report's availability and containing a direct link to a PDF version of the report is sent to all enrolled students, faculty, and staff. The University community is further advised that paper copies of the report are available upon request at NUPD, 716 Columbus Place, Boston, Massachusetts 02120. Prospective employees and new hires may obtain a copy of the report through Human Resources Management.

## **Northeastern University Police Department**

### **OVERVIEW**

Full-time Community Service Officers and full-time civilian Dispatchers supplement the full-time professional police officers, bringing the total number of police and civilian staff to approximately ninety men and women. The department's 24-hour communications center coordinates and supports the activities of field personnel, and facilitates communication regarding department activities among the community.

### **AUTHORITY AND JURISDICTION**

NUPD is accredited by the Massachusetts Police Accreditation Commission and is recognized by the Commonwealth of Massachusetts as a criminal justice agency, and all sworn NU police officers are "special state police officers" pursuant to Massachusetts General Laws Chapter 22C, §63.<sup>5</sup> Under the statute, these officers have the same powers to make arrests "in and upon lands or structures, owned, used or occupied by such college as regular police officers." Given the University's urban environment, these officers are also appointed as Suffolk County deputy sheriffs to allow them to provide service while on the public streets and other areas of the city contiguous to the campus when necessary, to maintain

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<sup>5</sup> See <https://malegislature.gov/Laws/GeneralLaws/PartI/TitleII/Chapter22C/Section63> for the full text of the statute.

the security of the University's property or to preserve the safety and well-being of the Northeastern community.

Most NUPD Officers are also certified as Emergency Medical Technicians and all officers are certified CPR First Responders. Fully-equipped emergency medical supply kits including automatic external defibrillators (AED) are carried in all University Police cruisers, and additional AEDs are installed at publicly accessible locations in various campus buildings. Many officers are certified cardiopulmonary resuscitation instructors who regularly present CPR classes to student and employee groups.

## **PROFESSIONAL TRAINING**

All newly appointed NUPD Officers are graduates of a police academy conducted or sanctioned by the Massachusetts State Police or Massachusetts Police Training Committee, and they must pass an extensive screening process and background check before they are hired. Recruit training academies consist of several months of full-time, in-depth training in all aspects of police operations and are followed by several weeks of field training under the close supervision of a NUPD Police Training Officer. Annual in-service refresher training is provided to all officers, and officers are also frequently assigned to attend in-depth training in a wide variety of specialized topics such as crime prevention theory and the investigation of sexual assaults and bias-motivated crime, as well as other subjects which enhance the ability of the Division to provide comprehensive public safety services.

The Command and Supervisory staffs of NUPD lead by example and actively participate in professional associations which foster increased proficiency in their areas of responsibility. Members of the staff maintain active membership as well as leadership positions in the International Association of Campus Law Enforcement Administrators, the Northeast Colleges and Universities Security Association, the Massachusetts Association of Campus Law Enforcement Administrators, the Massachusetts Chiefs of Police Association, the Massachusetts Police Accreditation Commission, the Greater Boston Campus Police Criminal Information Exchange, and the Massachusetts Police Training Officers Association.

## **INTERAGENCY RELATIONSHIPS**

The NUPD maintains a close working relationship with the Boston Police Department (BPD), with state and federal law enforcement agencies, and with various other elements of the criminal justice system in an effort to enhance the quality of NUPD's law enforcement services to the University community. This collaboration includes sharing of intelligence and statistical data related to criminal activity impacting the Northeastern community, reciprocal cooperation and assistance with alleged criminal activity affecting the University community, and assign related reports and statistics are routinely exchanged. NUPD collaborates with local law enforcement agencies that respond to or investigate alleged criminal activity involving students, including when such activity occurs at any non-campus locations. Northeastern does not have any officially recognized student organizations with non-campus locations. NUPD Detectives are affiliates of the Boston Regional Intelligence Center where they regularly receive and exchange information related to crime trends and homeland security with their local, state and federal law enforcement colleagues. A formal written Memorandum of Understanding between NUPD and BPD outlines the policy and procedures whereby NUPD and BPD share crime statistics and information pursuant to investigations. Additionally, NUPD officers have direct radio access to BPD to ensure effective coordination between departments during emergencies.

## CRIME LOG

NUPD publishes its crime log at NUPD headquarters. The ASR contains statistics concerning Clery Act crimes only and does not contain statistics concerning all incidents reported to the NUPD. The crime log, however, criminal incidents reported, both on and off campus.

The log contains information, including the location of the incident reported, the time and date of the report (and incident if known), the resulting action(s) by NUPD or BPD, a brief description of the incident reported, and the disposition of the report to the extent it can be ascertained. Limited information may be temporarily withheld from the crime log if NUPD determines release of the information would jeopardize an ongoing investigation or the safety of an individual.

The Department updates the crime log within two business days of a crime being reported to the Department. Reports received on weekends and University holidays are recorded in the log on the next business day. Entries made within the last sixty days are updated as information becomes available. Portions of the log older than sixty days will be made available to the public within two business days of a written request.

## Reporting Crimes and Other Emergencies

### “IF YOU SEE SOMETHING, SAY SOMETHING”

The University encourages accurate and prompt reporting of all crimes and public safety-related incidents to the NUPD or other appropriate police agencies. Remember, reporting crimes helps in preventing them from happening again. When police arrive at the scene of a crime-in-progress within the first two minutes of receiving a call, the chances of apprehending a suspect are greatly increased. The odds of making an arrest decrease quickly as time passes. The Department uses the information provided by reporters of crimes to coordinate delivery of immediate responses and to track crime and related trends to develop specific ways to combat crime.

### CONFIDENTIAL AND ANONYMOUS REPORTING

Confidential and anonymous reports will be accepted and included in the ASR for statistical purposes, but, confidential and anonymous reports may significantly limit the ability of police to fully investigate and address the alleged crime.

If a victim of a crime or an Affected Party<sup>6</sup> does not consent to the disclosure of their identity to NUPD, the individual making the report must inform NUPD of the reporting party's wish for confidentiality and report the incident for statistical purposes. The University will take reasonable steps to investigate and respond to a report of a crime or prohibited offense consistent with the request for anonymity, but the University may not be able to honor requests for anonymity in all cases.

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<sup>6</sup> The University uses the term Affected Party to mean an individual who was reportedly subjected to an alleged Prohibited Offense under the Policy on Rights and Responsibilities Under Title IX.

If an Affected Party requests to remain anonymous during a Title IX investigation,<sup>7</sup> the Title IX Coordinator will consider the request, balancing the request in the context of the University's responsibility to provide a safe and non-discriminatory environment for the University community, as well as the fair and equitable treatment of the individuals involved. The University will take reasonable steps to honor the request for anonymity, but may not be able to do so in all cases. In such cases, the Title IX Coordinator will notify the victim that the University intends to proceed with an investigation, and the possibility that during the investigation, the victim's identity may have to be disclosed to individuals who may have relevant information regarding the allegation.

## **POST-INCIDENT FOLLOW-UP**

NUPD will investigate a matter and provide related support, and/or refer it to the University for administrative review. NUPD will refer a case to local law enforcement if the incident did not occur on University property. NUPD will assist a reporting party in securing appropriate local law enforcement resources at the reporting party's request. A reporting party is also free to decline to report a matter to local law enforcement.

## **STATISTICAL DISCLOSURES CONCERNING MATTERS REPORTING TO CONFIDENTIAL RESOURCES**

The University offers confidential resources for medical treatment, emotional support and counseling through Confidential Employees. Confidential Employees<sup>8</sup> are not required to disclose information about crimes and prohibited offenses without consent from the reporting student. Confidential Resources on campus include University Health and Counseling Services (UHCS), and spiritual advisors at the Center for Spirituality, Dialogue and Service (CSDS) and the Office of Prevention and Education at Northeastern (OPEN) including the Sexual Violence Resource Center.

Contact UHCS:

<http://www.northeastern.edu/uhcs/>

617-373-2772

Contact CSDS:

<https://www.northeastern.edu/spirituallife/>

[csds@northeastern.edu](mailto:csds@northeastern.edu)

617-373-2728

Contact OPEN/Sexual Violence Resource Center:

Walk-in 12:00pm-5:00pm Monday-Friday or email to arrange an alternative time

<https://studentlife.northeastern.edu/open/>

[open@northeastern.edu](mailto:open@northeastern.edu)

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<sup>7</sup> Title IX is a federal law that prohibits discrimination based on sex or gender in educational institutions that receive federal financial assistance. The University's *Policy on Rights and Responsibilities Under Title IX*, defines Prohibited Offenses which includes sexual assault, sexual harassment, sexual exploitation, domestic violence, intimate partner violence, dating violence, stalking and retaliation.

<sup>8</sup> Confidential employees are University employees bound by their profession to confidentiality, and therefore, are not required to disclose information about crimes or prohibited offenses without the consent of the reporting party.



The University encourages Confidential Employees to verbally inform any persons they are counseling, if and when they deem appropriate, of the procedures to report crimes on a confidential basis for inclusion in the annual disclosure of crime statistics.

## **HOW TO REPORT A CRIME IN PROGRESS OR OTHER EMERGENCY**

Anyone on campus in need of emergency police, fire, or medical services should call 617.373.3333 to be connected with NUPD's emergency line. Calls are answered 24-hours a day every day by full-time trained Communications Officers at the Department's Police Operations Center, and the Department will dispatch police officers to assist on campus and in the areas immediately surrounding the campus. If an individual requires emergency assistance at an off-campus location, they should call 911 to be connected with the police agency having jurisdiction over the caller's immediate location.

## **CAMPUS BLUE PHONES**

Campus assistance telephones identified by a blue light (typically known as "blue phones") are located throughout the campus, are connected to the Department's 24-hour Police Operations Center, and if activated identify the location of the phone used to place a call should the caller be unable to talk. The phones can be used to report crimes, emergencies, or suspicious activity; to request emergency medical or fire assistance; to request a safety escort; or to call any on-campus extension.

## **SAFETY FIRST**

If you witness a crime or other emergency, immediately go to a safe place and call NUPD if the incident occurs on-campus, or call 911 if the incident occurs off-campus. If the matter concerns a crime, stay on the line, and tell the dispatcher everything you can remember about the suspect (his/her clothing and appearance, vehicle, direction of travel, and anything else that may be helpful to the Department in their effort to apprehend the suspect).

## **Security Awareness and Crime Prevention Programs**

The best strategy for addressing crime is to prevent it from happening in the first place. NUPD provides a number of services designed to aid in the prevention of crime, whether through active safety tools for community members, or through community policing engagements facilitated by the Department's Crime Prevention and Community Engagement Unit ("CPCE"). Following is a list of such services and engagement that serve as a foundation for additional programming and services that may be offered throughout the year.

For prevention and education programs offered by other University offices, please see Page 31.

## **SAFETY ESCORT SERVICES**

*Personal Safety Escort:* NUPD provides courtesy safety escorts for members of the University community from any one point on campus to another point on campus. The service operates 24 hours per day, 7 days a week, throughout the year and is available upon request by calling NUPD at 617-373-2121.

RedEye Off-Campus Safety Escort: a safety escort is available for students who live within two miles of the center of campus. Every night from 7 p.m. until 6 a.m., the RedEye van will pick students up at Snell Library. Students must book a ride in advance using the RedEye App or you can book a ride at the RedEye dispatch center located at the Northeast Security office in the Ruggles Substation.

For more information, visit <https://nupd.northeastern.edu/our-services/safety-escort-services/>

## **EMERGENCY TELEPHONES**

Well-marked emergency “blue phones” are located throughout exterior and interior areas of the University to provide the community an immediate means of contacting NUPD dispatch during an emergency. NUPD can also be reached on the “blue phones” by dialing 3333.

## **PARKING FACILITY SECURITY**

Parking facilities are staffed by trained parking facility employees and/or security officers, and are regularly patrolled by NUPD officers. Emergency phones, closed circuit television monitoring (“CCTV”), and lighting augment security in parking areas.

## **SAFEZONE**

NUPD utilizes SafeZone, a cloud-based mobile application that allows users to send a real-time, geo-located alert to on-duty NUPD personnel allowing resources to quickly respond to emergency situations. Quick access to call NUPD is available through the app, as well as one-touch dialing to local emergency resources when off-campus. Additionally, when a student or employee is working or studying alone in an area on campus, the individual has the ability to share their location by activating the check-in feature. Location information is only sent when the user activates an alert or checks in using the app. For more information, visit <https://nupd.northeastern.edu/our-services/safezone-app/>

## **SECURITY AND FIRE ALARM SYSTEMS**

A computer-enhanced alarm system monitors a campus-wide network of intrusion, fire, and duress alarms. The alarms are tested monthly to ensure proper functioning, and connect directly to NUPD headquarters.

## **ARCHITECTURAL DESIGN**

Technical and crime prevention specialists work closely with design engineers regarding physical security systems and fire safety equipment when new construction or major renovations are planned on campus. The NUPD subscribes to the proven concepts and principles of crime and fire prevention through environmental design (CPTED).

## **SECURITY SURVEYS**

Comprehensive physical and operational security surveys are frequently conducted by NUPD to assist members of the Northeastern community to improve the security of their work places and personal belongings. Security assessments are available all year long and are provided upon request. Security

assessments provide members of the Northeastern community an in depth understanding of security procedures and practices, as well as ways to lookout for themselves and others within their environment.

## **FACILITIES SURVEYS**

The Department conducts ongoing facilities surveys designed to identify deficiencies in exterior lighting, locking hardware, and premises so those deficiencies can be addressed in the ordinary course.

## **NEW STUDENT ORIENTATION**

NUPD's Crime Prevention and Community Engagement Unit (CPCE) presents crime awareness and prevention information to new students and their parents through a partnership with the University's Office of Student Orientation and Parent/Family Programs. Orientation programming runs during the summer and at the start of every semester throughout the academic year. During such programming, CPCE officers present to students and parents, staff event tables, and provide written information discussing tips and strategies for enhancing personal safety.

## **ADMISSIONS OPEN HOUSES**

CPCE partners with the Offices of Undergraduate Admissions and provides similar presentations and written materials during prospective student open houses hosted by the Admissions Department.

## **RESIDENCE HALL SECURITY**

CPCE works closely with the Department of Residential Life and the Residential Safety Office to promote safety in the residence halls through training and education of staff and residents. This training is conducted at least every academic year for Resident Assistants, Resident Directors, and Proctors. Training covers security procedures and practices within the Northeastern residence halls and encourages ways for to collaborate on efforts to enhance personal and campus safety.

## **CRIME PREVENTION PRESENTATIONS**

CPCE speaks on crime prevention and response to Northeastern community groups in residence halls, academic departments, classroom settings, and professional staff environments multiple times per year. Discussions are tailored to address specific community concerns and are provided upon request.

## **AIM TO PREPARE**

Aim to Prepare is a training series that is provided by NUPD to staff, faculty, and students that covers security awareness training. The trainings in this series include: Security Awareness Training (SAT 101), Active Threat Preparation, Recognition of Suspicious Activities, and De-escalation of Emotionally Charged Situations.

CPCE will present information on how best to be prepared, and what actions one can take when faced with various types of situations that can and do arise when we are at work, home, or at play. Many practical safety tips will be relayed to help individuals plan and prepare for their safety/security and that of the ones they love and care for. Included in the discussion will be planning for serious situations and

emergencies, recognizing suspicious activity and what to do with that information, de-escalation techniques, and the latest in safety/security communication features.

### **“A QUICK HEADS UP” VIDEO MESSAGING**

CPCE distributes video messages through a program called “A Quick Heads up” several times throughout the year. The messages are available through NUPD’s social media platforms. The videos address security procedures and practices, and encourage Northeastern community members to proactively collaborate to enhance personal and campus safety.

### **NEW EMPLOYEE ORIENTATION**

CPCE provides new employees with campus safety and security information at the start of their employment at Northeastern. The information provided includes safety and security tips and strategies on how to be responsible for their own security and security of others.

### **RAPE AWARENESS, EDUCATION AND PREVENTION**

Specially trained NUPD officers present programs dealing with domestic violence, rape, and sexual assault, and train members of the University community in the Risk Reduction and Self Defense. NUPD offers two separate courses: NUPD Basic Self Defense and NUPD Advanced Self Defense. The NUPD Basic Self Defense course is offered at least once an academic semester, is a 2.5 hour course, and provides risk reduction information and basic self-defense techniques. The NUPD Advanced Self Defense course is offered at least once an academic semester, is a (2) day, 2.5 hour course, and provides additional risk reduction information and advanced self-defense techniques. These programs provide all members of the community a hands-on understanding of ways to lookout for and protect themselves and others.

### **LAPTOP AND BICYCLE THEFT PREVENTION**

CPCE promotes laptop and bicycle theft prevention and advises students, staff and faculty on the use of techniques and products to minimize theft of valuable personal items such as cell phones, iPods, iPads, etc. This prevention effort is done through crime prevention tables at campus events, crime prevention talks, and social media throughout the year. Registration of laptops and bicycles with NUPD is available 24 hours a day, seven days a week, all year long.

### **CRIME PREVENTION MATERIALS**

Crime prevention materials related to a number of topics including domestic violence, sexual assault, bicycle security, motor vehicle security, and residence hall safety and security, are available at NUPD headquarters. Crime prevention materials can also be found

## **Access to Campus Facilities**

### **OVERVIEW**

Most campus buildings and facilities, other than student residence halls, are accessible to members of the campus community, their guests, and visitors during normal hours of business, and during designated

hours on weekends and holidays, depending on the wide variety of events and activities taking place outside the normal business hours.

## **RESIDENCE HALLS**

Doors to residence halls remain locked 24 hours a day. Proctors monitor access at most residence halls and access is permitted to residents upon presentation of a valid student ID card. Residence in the hall is verified by an electronic access control system. Guests and visitors must present a photo ID to the proctor and be signed in by their host.

Residence halls are equipped with intrusion alarms on exterior doors as well as alarms to detect doors which have been propped open. These alarms are monitored at the NUPD Operations Center and police officers are dispatched to investigate when an alarm sounds.

## **OFF-CAMPUS HOUSING THROUGH NORTHEASTERN**

The University provides housing for some students through agreements with realty management firms for spaces in buildings not managed by Northeastern, otherwise referred to as “leased property.” These facilities follow security and fire codes in accordance with the City of Boston regulations.

## **Maintenance and Security of Campus Grounds and Facilities**

The University maintains a very strong commitment to campus safety and security. Exterior lighting is an important part of this commitment. Parking areas, pedestrian walkways and building exteriors are well lighted. Surveys of exterior lighting on campus are conducted regularly by NUPD officers and Facilities Department staff. High priority is given to maintenance of exterior lights. Members of the campus community are encouraged to report any exterior lighting outages to the NUPD and/or Facilities Department.

The exterior doors to campus offices and academic buildings are locked following the last class or end of the business day each evening. Door and locking hardware deficiencies should be reported to the Facilities Department immediately upon discovery by the Public Safety staff. Shrubbery and trees on campus are trimmed on a regular basis.

Campus streets, parking areas, grounds and buildings are patrolled 24 hours a day every day of the year by NUPD officers and Community Services officers. Patrols of residence halls include the perimeter as well as lobbies, cafeterias and basements. Contract security officers supplement the Department’s officers, providing a visible deterrent to crime and serving as additional “eyes and ears” for NUPD.

## **Timely Warnings and Emergency Notifications**

### **CLERY ACT REQUIREMENTS**

The Clery Act requires the University to issue an “emergency notification” to the campus community upon confirmation of a significant emergency or dangerous situation occurring on campus and involving an immediate threat to the health or safety of the campus community. Examples of situations that may

require an emergency notification are a severe weather hazard, serious communicable health threat, crimes that pose an immediate threat to personal safety, or other chemical or hazardous situations.

The Clery Act also requires the University to issue a “timely warning” to the campus community regarding any reported Clery Act crime that occurs within the school’s Clery geography, and is deemed to represent a serious or continuing threat to the University community.

## **NU ALERT SYSTEM**

Northeastern employs the NU Alert system to communicate emergency notifications and timely warnings to the affected Northeastern University campus. A test of the NU Alert system is conducted on an annual basis to ensure proper functionality. Messages sent from the NU Alert system can be sent to university email accounts and to enrolled mobile phone numbers via text message. NU Alert messages will be sent to all community members with contact information associated with the affected campus. The NU Alert system is updated on a daily basis through centralized University databases. Members of the community are reminded to update their University contact information at the beginning of each semester, or at any time, by visiting the *myNortheastern* portal.

The Office of Emergency Management, plans, publicizes, and conducts a test of the NU Alert emergency response and notification system at least annually, and maintains a record documenting each test, including a description of the test, date and time of the test, and whether it was announced or unannounced.

## **METHODS OF NU COMMUNITY NOTIFICATION**

In situations where the University needs to reach the entire campus community, targeted groups, or share additional information, one of the following methods of notification is used:

*“Emergency Notifications”* and *“Timely Warnings”* seek to accomplish the same objective (*i.e.* timely notice to the community regarding ongoing dangers), but are distinguishable in terms of what circumstances trigger an emergency notification obligation versus a timely warning obligation. Both types of messages contain a brief description of the type of emergency along with instructions for self-protection. Both are discussed in more detail below.

*NUPD Advisories* are a method of communication that may be used to facilitate mass email notifications to the university community, to specifically affected NU populations, or through NUPD social media accounts. NUPD advisories are utilized to share important information that does not necessarily rise to the level of an emergency notification or timely warning. They may also be used to inform the community about relevant safety awareness campaigns.

## **EMERGENCY NOTIFICATIONS**

The NUPD receives information through officers on patrol, offices and departments on campus, local municipal law enforcement, email, phone calls, text messages, and other media sources. Reported emergencies will be confirmed by police dispatched to the scene, through the use of security cameras, or a combination of both. If the NUPD confirms, based on information received from these sources, or others, that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of the Northeastern community, the University will, through NUPD, without delay, and taking into

account the safety of the campus community, determine the content of the emergency notification and initiate the notification system. The only reason an emergency notification would not be immediately issued for a confirmed emergency or dangerous situation would be if doing so would compromise efforts to assist a victim, contain the emergency, respond to the emergency, or otherwise mitigate the emergency.

The acting Sergeant on duty, or a higher ranking command staff member including the Chief of Police, or the University Emergency Manager have the authority to prepare and disseminate an emergency notification without delay, taking into account the safety of the community. In determining an appropriate emergency notification, the University will take into account several factors, including, but not limited to, the segment of the population threatened and the nature of the immediate threat.

The emergency notification will contain information regarding the event, as well as instructions regarding immediate protective action that should be taken. The NU Alert system will send emergency notifications to the affected population via text message to mobile phones and via university email. Additional methods of communication such as voice message and/or social media may be utilized for emergency notifications. Follow up messaging will be sent to the NU community when such instructions are required and/or emergency conditions have abated utilizing the same methods of notification as the initial message at minimum.

Emergency notifications will also be posted on the NUPD safety notification webpage at <https://nupd.northeastern.edu/safety-notifications>.

## **TIMELY WARNINGS**

The University, through the NUPD, issues timely warnings concerning Clery Act crimes that occur on the University's Clery geography, where those crimes pose a confirmed, ongoing threat to the safety of the campus community. The decision to issue a timely warning is made on a case-by-case basis, as soon as pertinent information becomes available, and in light of all known circumstances surrounding a crime, including factors such as whether there exists a continuing threat to the campus community, whether the perpetrator has been apprehended, and the possible risk of compromising law enforcement efforts.

The Chief of Police or designee has the authority to issue timely warnings. The process the University will follow when determining whether to issue a timely warning is designed to expedite the decision making process, and initiate notification to the community.

Upon receiving a report that may result in the issuance of a timely warning, NUPD command staff will analyze the incident and consult, when necessary, with other University departments (e.g., Student Affairs). This consultation may be conducted in person, or via electronic means, and is undertaken for the purpose of discussing relevant facts, the level of threat to the community, whether a timely warning will be issued, and the content of any timely warning notice. When the University issues a timely warning, it will do so through the NU Alert system which will generate emails to the impacted University students, faculty and staff.

Timely warnings will also be posted on the NUPD safety notification webpage at <https://nupd.northeastern.edu/safety-notifications>.

## REPORTING CRIMES

Crimes and emergencies occurring on campus should be reported directly to the NUPD, particularly where an incident may involve the need for issuance of a notification to the Northeastern community. NUPD can be contacted at 617-373-3333.

## Emergency Response and Evacuation Procedures

The Office of Emergency Management is responsible for coordinating university responses to emergencies, in accordance with established emergency operations plans. Emergency operations plans are developed for each campus and follow the facets of the Incident Command System (ICS). Members of the Northeastern community should familiarize themselves with the NU Emergency Guidebook, found online at <https://nupd.northeastern.edu/guide>. The NU Emergency Guidebook is also available in print through the Office of Emergency Management.

Exercises are conducted at least annually to assess one or more core capabilities in the areas of prevention, protection, mitigation, response, and recovery. Exercises range from full-scale exercises to tabletop exercises, and align with the U.S. Department of Homeland Security's Exercise and Evaluation Program (HSSEP). Exercises are scheduled and announced by University email notification to minimize the impact to the campus. All exercises are documented, including a description of the exercise and the date and time it occurred. Exercise objectives are evaluated through an exercise evaluation process involving outside organizations and agencies, which leads to after action reporting and improvement planning. Emergency operations plans are revised every three years and exercise after action reports are used in the revision process.

## EMERGENCY EVACUATION

In the event that it becomes necessary to evacuate a building, the fire alarm system, or in some buildings a public announcement system, may be used to notify occupants. When the fire alarm sounds, proceed quickly and calmly to the nearest exit or follow the instructions provided over the announcement system. Always bring essentials with you such as an ID, purse, keys, or jacket—you could be displaced from the building for an extended period of time. Do not use elevators. It is recommended that you familiarize yourself with two means of exit from areas where you routinely work, study, or live. Remain outside the building until a public safety official authorizes reentry or directs you to an area of safety if the evacuation will be for an extended period of time.

Northeastern's emergency response and evacuation procedures are publicized at least once a year via university email. Visit <https://nupd.northeastern.edu/guide> for more information on emergency response and evacuation procedures.

## Sexual Violence Policy and Protections

Northeastern University is committed to fostering a campus climate of mutual tolerance and respect. Toward that end, the University strictly prohibits and will take prompt and equitable action to prevent, detect, investigate, resolve, avoid recurrence, and remedy acts of sexual assault, sexual harassment, sexual exploitation, domestic violence, intimate partner violence, dating violence, stalking, and retaliation as those terms are defined both under the Clery Act and under the University's *Policy on Rights and Responsibilities*



*Under Title IX.*<sup>9</sup> For ease of reviewing this policy statement, the aforementioned acts are collectively referred to as “Prohibited Offenses.”

## **REPORTING PROHIBITED OFFENSES**

Affected Parties are urged to report Prohibited Offenses to either or both NUPD (617.373.2121) and the Office for University Equity and Compliance (OUEC) (617.373.4644) as soon as possible, regardless of where an incident occurred, and regardless of whether an assailant is known to an Affected Party.

University policy dictates that University officials who are informed in their official capacities of occurrences of Prohibited Offenses must encourage reporting parties to report incidents to the NUPD, other off-campus law enforcement authorities, or to OUEC. NUPD works closely with reporting parties to ensure that appropriate medical care and counseling are made available.

## **THE IMPORTANCE OF OBTAINING MEDICAL CARE IMMEDIATELY FOLLOWING A SEXUAL ASSAULT**

The importance of obtaining medical care immediately following a sexual assault cannot be overstated. Doing so enables an Affected Party to obtain medical care for injuries, sexually transmitted diseases, and psychological trauma. In addition, an Affected Party may elect to have a forensic examination done at a local hospital from a specially trained SANE nurse (sexual assault nurse examiner). There are SANE nurses on call at the Beth Israel Hospital (617.667.7000) / 330 Brookline Ave, Boston, MA 02215); Boston Medical Center (617.638.8000 / One Medical Center Place, Boston, MA 02118), and Brigham & Women’s Hospital (617.732.5500 / 75 Francis Street, Boston, MA 02115). Choosing to obtain a forensic examination does not require an Affected Party to file a police report. Rather, a forensic examination helps preserve possible evidence should a victim choose to file a police report at a later time.

## **ASSISTANCE NOTIFYING LAW ENFORCEMENT**

An Affected Party is not required to file formal criminal charges, even if they report the incident to NUPD, and it is their right to decline to notify law enforcement in the event of a notification to the University. A University Police investigator, specially trained in dealing with victims of sexual assault, will present the Affected Party with a full range of options and services available so the Affected Party can choose the most appropriate course of action. In the event an Affected Party chooses to report the matter only through the University administration, students accused of sexual assault are subject to disciplinary action in accordance with the provisions of the Code of Student Conduct as contained in the official Student Handbook irrespective of whether an Affected Party files a police report.

Affected Party names are kept confidential consistent with applicable law.

## **FILING FOR A PROTECTION ORDER**

### ***No Contact Orders***

An Affected Party may request to have the University issue a “no contact” order against the accused person if that individual is a Northeastern affiliate. “No Contact” orders direct both the Affected Party and the accused to have no contact or communications whatsoever with each other. An order prohibits

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<sup>9</sup> See *Rights and Responsibilities Under Title IX* section on Page 20.

direct or intentional communication or contact via phone, e-mail, instant or text messages, social media or through a third party. Violation of a “no contact” order may result in action being imposed on the accused. “No Contact” orders differ from restraining orders as they do not prevent the accused from being in the same building, area, etc. as the victim.

An Affected Party can make a request for a “no contact” order by contacting one of the following departments:

- The NUPD (617.373.2121)
- The Office of University Equity and Compliance (OUEC) (617.373.4644)
- The Department of Residential Life (617.373.2814), or
- By filing a report online with the Office of Student Conduct and Conflict Resolution (OSCCR) through its webpage at [www.northeastern.edu/osccr](http://www.northeastern.edu/osccr).

A No Contact Order may be imposed on the parties involved in the incident when the University determines the severity of an incident rises to the level where continued contact between the involved parties could lead to further incidents and/or the creation of an unhealthy, unsafe and/or hostile environment. Communication of this order will be made via e-mail to the student’s Northeastern e-mail account. If a violation of the “no contact” order occurs, the individual should promptly report the violation to NUPD or OSCCR.

### ***Restraining Orders***

The Abuse Prevention Law, Massachusetts General Laws 209A, was enacted to help keep domestic partners and people involved in dating relationships from being abused. The law permits a court to issue a protection order notifying requiring that an abuser cease abusive conduct on the threat of incarceration. The police are responsible for enforcing the violation of the restraining order.

Protection offered under the Abuse Prevention Law only applies to “family or household members” which are defined by M.G.L. c209A s.1 as people who are or were:

- Married;
- Living together;
- Related by blood or marriage;
- Parents of a common child regardless of whether they have ever been married or lived together;  
or
- Involved in a substantial dating or engagement relationship

If an individual decides to file a complaint for a restraining order or has questions regarding a restraining order, contact the NUPD at 617.373.2121 and we will assist you during the following process.

To obtain a restraining order, a victim is required to file an Application for a Complaint for Protection from Abuse at the local court (this is a civil complaint, not a criminal one). Afterwards, the victim will speak to a judge or clerk to explain what happened and why a protective order is necessary. The judge will then decide whether to grant a Temporary Order, which is valid for ten (10) business days. If the Temporary

Order is granted, the party will be given a copy of the order and a summons to return to court within ten (10) business days for a hearing on whether to extend the order. The accused will also be sent a summons to appear and the police will attempt to serve the order upon that person. The hearing will allow both the victim and the abuser an opportunity to tell what happened.

A person applying for a restraining order is allowed to bring any witnesses or evidence that might tend to support the request. If the accused does not appear, the hearing will proceed and may result in the order being extended. The victim must appear at this hearing or the order will automatically be vacated.

If you need immediate protection from your abuser contact NUPD at 617.373.3333, or if off-campus but in Boston, call 617.343.4911. If you are outside of Boston, call 911. If you believe you are in danger in your relationship or in a situation involving a domestic/dating partner, consider ways to leave your present situation safely. The police will assist you in obtaining an emergency restraining order valid until the next court business day. Once the order has been issued, you will be given a copy and the police will attempt to serve a copy to the accused.

Violation of an Abuse Prevention Order is a crime. If a person subject to an order violates it, call the police immediately. If you are on campus, reside in Northeastern housing, or are in the immediate area, call 617.373.3333. If you are off campus, but in Boston, call 617.373.4911. If you are outside of Boston, call 911. Explain to the police that the subject of the order has violated it and that you need help right away. If the subject has left the scene, try to provide the direction of flight and a physical clothing description. If the police are unable to locate the subject, NUPD will assist you in going to court where you may file an application for a criminal complaint.

Remember to keep the order on you at all times. Inform family, friends, neighbors and roommates that you have a restraining order. Do not hesitate to call the police immediately if the accused violates the order.

If you are leaving an abusive relationship, remember that doing so can be very difficult and dangerous. Make sure you have a safety plan in place, including identifying ahead of time a safe place to go during an emergency. Bring along with you important documents (driver's license, bankbooks, custody documents, etc.), and tell a friend. Let someone you trust help you take the first step.

### ***Harassment Orders***

All members of the Northeastern University community have the right to be free from being harassed and or placed in fear. The law provides victims of harassment the ability to obtain relief from the courts even in the absence of a personal relationship to the harassing party. Massachusetts General Laws Chapter 258E, fills a critical gap in the law to protect victims of criminal harassment, stalking, or sexual assault from being harassed repeatedly regardless of their relationship with the perpetrator by allowing the court issue orders of protection from harassment.

If you are a victim of harassment, contact NUPD immediately for assistance if the harassment is occurring when you're on-campus. Alternatively, you should call the police agency having jurisdiction over your location if the harassment occurs while you are off-campus. The procedure for filing for a Harassment Prevention Order is the same as filing for a restraining order described above.

## ON CAMPUS RESOURCES FOR VICTIMS OF SEXUAL ASSAULT AND DOMESTIC VIOLENCE

Northeastern University Police located at 100 Columbus Place, Emergency 617.373.3333/Non-Emergency 617.373.2121. <http://www.northeastern.edu/nupd>

University Health and Counseling Services located at 135 Forsyth Building, 617.373.2772. <https://www.northeastern.edu/uahcs/>

Sexual Violence Resource Center located at 307 Ell Hall, 617.373.4459 <https://studentlife.northeastern.edu/open>

WeCare located at 104 Ell Building, 617.373.4384. <https://studentlife.northeastern.edu/wecare>

Office of Institutional Diversity and Inclusion (OIDI) located at 106 West Village A, 617.373.5290 <https://provost.northeastern.edu/oidi>

Office of University Equity and Compliance (OUEC), located 125 Richards Hall, 617.373.3543 <http://www.northeastern.edu/ouec>

## OFF-CAMPUS RESOURCES FOR VICTIMS OF SEXUAL ASSAULT AND DOMESTIC VIOLENCE

Casa Myrna Vazquez Women's Shelter, 617.521.0100. <http://www.casamyrna.org/>

Center for Violence Prevention and Recovery at Beth Israel Deaconess Medical Center, 617.667.8141. <http://www.bidmc.org/violenceprevention>

Domestic Abuse Intervention and Prevention at Brigham and Women's Hospital, 617.264.8747. [http://www.brighamandwomens.org/about\\_bwh/communityprograms/our-programs/violence/passageway.aspx](http://www.brighamandwomens.org/about_bwh/communityprograms/our-programs/violence/passageway.aspx)

Haven at Massachusetts General Hospital, 617.724.0054. <http://www.mghpcs.org/socialservice/programs/haven/>

SafeLink - Massachusetts Domestic Violence Hotline, 877.785.2020. <https://www.casamyrna.org/get-support/safelink/>

## **Rights and Responsibilities Under Title IX**

Northeastern University is committed to providing equal opportunity to its students and employees, and to eliminating discrimination involving students when it occurs. In furtherance of this commitment, Northeastern University strictly prohibits discrimination and harassment on the basis of race, color, religion, religious creed, genetic information, sex, gender identity, sexual orientation, age, national origin, ancestry, veteran, or disability status.

The University strictly prohibits and will take prompt and equitable action to prevent, detect, deter, and resolve any reported Prohibited Offenses, avoid their recurrence, and remedy their effects. A Prohibited

Offense is conduct prohibited by the University's Policy on Rights and Responsibilities Under Title IX and includes sexual assault, sexual harassment, gender-based harassment, sexual exploitation, domestic violence, intimate partner violence, dating violence, stalking and retaliation involving a student or students.

An Affected Party of dating violence, domestic violence, sexual assault, stalking, sexual harassment, sexual exploitation, intimate partner violence, or retaliation is strongly encouraged to report these offenses as follows.

- Reporting to Law Enforcement - Community members impacted by Prohibited Offenses are strongly encouraged, but not required, to report all allegations of Prohibited Offenses directly to NUPD, or local police as soon as possible, regardless of where the offense took place and whether or not the Accused Party is known to the Affected Party. As Responsible Employees, NUPD officers will report Prohibited Offenses to the Title IX Coordinator. If a report is made to local police, NUPD will also be notified.
- Reporting to OUEC/Title IX Coordinator – Prohibited Offenses may be reported to the Title IX Coordinator by completing the form available at [www.northeastern.edu/ouec/file-a-complaint/](http://www.northeastern.edu/ouec/file-a-complaint/) and selecting "Title IX: Sex and Gender-based Discrimination" under "Nature of This Report." Reports can also be made in person at OUEC.

Faculty and staff with information relating to an allegation of dating violence, domestic violence, sexual assault and/or stalking must immediately report such information to OUEC, NUPD, or local police.

The University also encourages any person with information regarding a Prohibited Offense to report that information.

An Affected Party seeking to report a Prohibited Offense in confidence may utilize one of the University's confidential resources. See Page 7.

While there is no time limit to report a Prohibited Offense, the University's ability to respond and investigate may be impacted by the passage of time. Affected Parties and others with knowledge of a Prohibited Offense are strongly encouraged to report such information as soon as possible after the occurrence of the alleged Prohibited Offense. Prompt reporting is essential to preserving physical evidence and documenting fresh recollections of events. Additionally, as time passes, the University may no longer have jurisdiction over Accused Parties or material witnesses and may be unable to compel their participation or take disciplinary action.

The University expects to complete its investigation into and adjudication of allegations within 60 days. However, extenuating circumstances (e.g. the unavailability of necessary witnesses, a large number of witnesses) may require longer than 60 days to resolve in a fair and impartial manner.

Title IX investigations and any subsequent adjudicatory proceedings may be carried out prior to, simultaneously with, or following legal proceedings, whether civil or criminal. Neither a decision by law enforcement regarding prosecution nor the outcome of any criminal proceeding will be considered determinative of whether a violation of University policy occurred. At the request of either NUPD or another law enforcement agency, the Title IX Coordinator may delay the Title IX investigation into an alleged Prohibited Offense for a reasonable period of time during the initial stages of a criminal investigation.

If an Affected Party requests to remain anonymous during a Title IX investigation, the Title IX Coordinator will consider the request, balancing the request in the context of the University's responsibility to provide a safe and non-discriminatory environment for University community members, as well as the fair and equitable treatment of the individuals involved. The University will take reasonable steps to investigate and respond to a report of a Prohibited Offense consistent with the request for anonymity, but its ability to investigate may be limited by the request. The University may not be able to honor requests for anonymity in all cases. In such cases, the Title IX Coordinator will notify the Affected Party that the University intends to proceed with an investigation, and the possibility that during the investigation, the Affected Party's identity may have to be disclosed to individuals who may have relevant information regarding the allegation.

The University utilizes a "preponderance of the evidence" (more likely than not that a policy violation occurred) standard in the adjudication of Prohibited Offenses.

If an Affected Party does not wish for the University to take disciplinary action against an Accused Party, or withdraws their report prior to the adjudication process, the Title IX Coordinator will refer the matter to the Title IX Coordinating Committee for assessment. The Committee will review the facts gathered during the investigation to determine if adjudicatory proceedings are nonetheless required in order to address a potential hostile environment in a university education program or to protect the safety of the university community. The Title IX Coordinator will notify the Affected Party if a determination is made to proceed with an investigation and explain the Affected Party's right to participate or not participate in the investigation or in any other actions undertaken by the University.

All individuals are required to keep confidential all documents and information received from the University during the investigatory and adjudication processes, and must destroy such documents and information at the direction of the university (except for outcome letters). Disclosing documents or information outside of the investigation and adjudication processes may be considered retaliation.

The Affected Party and Accused Party may be accompanied by their respective Advisors at any meeting or interview related to the investigation and adjudication of a report. While Advisors may provide support and advice to the parties during the meeting or interview, they may not speak on behalf of the parties or otherwise actively participate in such meetings and/or proceedings.

An Advisor may not delay or otherwise interfere with or disrupt the investigatory and adjudication process under this policy. Because the University's process is not the same as a formal, external legal process, the Advisor, although he/she may be an attorney, does not represent the party in a legal capacity in the university's process. Absent accommodation for a disability, the Affected Party and Accused Party may not be accompanied by more than one Advisor or by other individuals during meetings or interviews. Throughout the investigation and adjudication process of a report under this Policy, all official university communications (both verbal and written) will be between the university and the parties directly. The university will not communicate with an Advisor on behalf of a party.

For students, Advisors in the adjudication process are bound by the conditions established for Advisors within the Code of Student Conduct.

The University offers reasonable and appropriate measures to protect Affected Parties, student Accused Parties, and student witnesses and to facilitate their continued access to university education programs and activities while maintaining the integrity of any investigation into an allegation of a Prohibited

Offense. Upon receipt of a report of a Prohibited Offense, the University will inform the Affected Party(s) and student Accused Party(s) in writing and promptly provide access to the following remedial and protective measures as appropriate:

- options for on and/or off-campus medical, counseling, and other related services, including access to a Sexual Assault Nurse Examiner;
- options for temporary alternate housing arrangements, including immediate relocation to different university housing, if applicable;
- residential hall ban, if applicable;
- options for altering academic class schedules/obligation;
- options for altering student organization schedules/ obligation;
- options for altering work schedule or job assignment;
- options for alternative transportation;
- options for seeking assistance from local law enforcement;
- options for receiving a University No Contact Order; and
- options for seeking a Judicial Harassment Protection Order of Restraining Order.

The above remedial and protective measures may be temporary or permanent and are available to Affected Parties even if they do not wish to participate in a Title IX or criminal investigation of the alleged Prohibited Offense. While principally intended for students, these measures may be extended to employee Affected Parties, Accused Parties or witnesses as determined appropriate by the Title IX Coordinator. Except under extraordinary circumstances as determined by the Title IX Coordinator, the university does not provide protective and remedial measures to Third Parties. The university will maintain as confidential any accommodations or protective measures provided to either party, to the extent that maintaining such confidentiality would not impair the ability to provide the interim, remedial or protective measures.

Third Party Affected Parties may make reports to the university of alleged Prohibited Offenses committed by a member of Northeastern's community by contacting NUPD and/or the Title IX Coordinator. A Third Party Affected Party may participate in the university's investigation. In order to comply with federal privacy laws, Third Party Affected Parties will not receive written notice of the investigator's recommended finding or the Title IX Board's decision of responsibility of a Northeastern community member. Further, Third Party Affected Parties do not have appeal rights under this policy. Third Party Affected Parties participation in the university's investigation process completes on step #11 below.

Employee Affected Parties may make reports of alleged Prohibited Offenses to the university by contacting NUPD and/or the Title IX Coordinator. An employee Affected Party may participate in the investigation and adjudication processes as a Complainant.

The procedures for responding to, investigating and adjudicating reports of Prohibited Offenses involving students are detailed in below. A student found responsible for a Prohibited Offense will be subject to disciplinary action up to and including expulsion from the university. Where there is a finding of responsibility of a violation of this Policy, the Title IX Board may impose one or more sanctions. Sanctions may include any of the sanctions that are available for violations of the university's Code of Student Conduct, including but not limited to expulsion, suspension, deferred suspension, disciplinary probation, letter of warning, cancellation of the Residence Hall and Dining License Agreement, counseling evaluation, and other sanctions or restrictions deemed appropriate by the university to address the alleged conduct.

In determining the appropriate sanction(s), the Title IX Board will be guided by a number of considerations, including: the severity, persistence or pervasiveness of the Prohibited Offense; the nature or violence (if applicable) of the Prohibited Offense; the impact of the Prohibited Offense on the Complainant; the impact or implications of the Prohibited Offense within the university community; prior misconduct by the Respondent, including the Respondent's relevant prior disciplinary history, at the University or elsewhere, and any criminal convictions; whether the Respondent has accepted responsibility for the Prohibited Offense; the maintenance of a safe, nondiscriminatory and respectful environment conducive to learning; and any other mitigating, aggravating, or compelling factors.

The procedures for responding to, investigating and adjudicating reports of Prohibited Offenses by Northeastern employees are also detailed below. The University's Policy on Sexual Harassment and Policy on Non-Fraternization govern the investigation and adjudication of allegations involving only employees (i.e. where both the Affected Party and the accused party are employees). Any dispute regarding the applicable procedures for adjudication (e.g. where an Accused Party is both an employee and student) will be resolved in the sole discretion of the Title IX Coordinator. An employee found responsible for a Prohibited Offense will be subject to disciplinary action up to and including separation from the university.

The University's ability to take appropriate corrective action against a Third Party will be determined by the nature of the relationship of the Third Party to the University. The Title IX Coordinator will determine the appropriate manner of resolution consistent with federal law, guidance, and this Policy. When a Third Party is a respondent, NUPD or local enforcement will investigate the allegations. The University will assist the Affected Party in making a report to the appropriate law enforcement agency with jurisdiction over the incident, and will provide appropriate interim, remedial and protective measures as well as ongoing assistance to the Affected Party to facilitate their participation in the criminal process.

Sexual activity requires consent from all involved parties. Consent must be freely given, without physical force, threats, intimidating behavior, duress, or coercion. Silence, a lack of resistance, previous sexual relationships or experiences and/or a current relationship may not, in itself, constitute Consent. The initiator, or the person who wants to engage in the specific sexual activity, must obtain Consent from the partner(s) for each sexual act. Each participant may be an initiator at different points of sexual activity. If confusion or ambiguity arises during sexual activity, participants are encouraged to stop and clarify a mutual willingness to continue that activity. A person's initiation of a sexual act constitutes Consent to that act, but not necessarily to subsequent acts. Consent to sexual activity may be withdrawn at any time and the withdrawal must be communicated in mutually understandable words and/or actions; if so, sexual activity must cease immediately. Consent may never be given by minors (in Massachusetts, minors for these purposes are those not yet 16 years of age), mentally disabled persons, or those who are incapacitated as a result of intoxication by alcohol or other drug consumption (voluntary or involuntary), or those who are unconscious, unaware, or otherwise physically helpless. Engaging in sexual activity while under the influence of alcohol or drugs may create ambiguity for either party as to whether Consent has been sought or given. A person who has consumed alcohol and/or drugs still has a responsibility to obtain Consent for any sexual activity with another person(s). Being impaired by alcohol or other drugs is no defense to any violation of this Policy.

A person who is incapacitated is unable, temporarily or permanently, to give Consent to sexual activity because of mental or physical helplessness, sleep, unconsciousness, or lack of awareness that sexual activity is taking place. A person may be incapacitated as a result of the consumption of alcohol or other drugs, or due to a temporary or permanent physical or mental health condition. Incapacitation is a state beyond drunkenness or intoxication. A person is not necessarily incapacitated merely as a result of drinking alcohol or using drugs. The impact of alcohol, medication, and other drugs varies from person to



person. Although every individual may manifest signs of incapacitation differently, typical signs could include, but are not limited to: confusion or lack of understanding; disorientation to place, time and/or location; vomiting; incontinence; and/or unconsciousness. A person who is incapacitated may not be able to understand some, or all, of the following questions: “Do you know where you are?,” “Do you know how you got here?,” “Do you know what is happening?,” “Do you know whom you are with?” For purposes of evaluating Consent, the University considers two questions: Did the person initiating sexual activity know that their partner was incapacitated? If not, should a reasonable person in the same situation have known that their partner was incapacitated? If the answer to either of these questions is “yes,” Consent was absent.

A person subject to Coercion is unable to give Consent to sexual activity. In evaluating whether coercion was used, the university will consider: (1) the frequency of the application of the pressure, (2) the intensity of the pressure, (3) the degree of isolation of the person being pressured, and (4) the duration of the pressure. Coercion can include a wide range of behaviors, including severe and/or pervasive intimidation, manipulation, threats, and blackmail, which causes a person to engage in unwelcome sexual activity.

Title IX Hearing Board members will receive training that includes the university’s responsibilities under university policy, Title IX and the Clery Act. Such trainings shall address, among other things, the impact of trauma on a Affected Party’s ability to recollect specific facts and events, common examples of predatory behavior associated with Prohibited Offenses, the definition of consent, the impact of alcohol and drugs on consent, and the application of the “preponderance of the evidence” standard.

The University is committed to protecting the privacy of parties involved in the Title IX process. The university will only share information on a need-to-know basis for the purposes of investigating and adjudicating the Prohibited Offense and providing access to interim remedial and protective measures. The university will also share information as required by federal, state, or local law or as required by valid subpoena or court order. An Affected Party’s personally identifying information will not be included in any publicly available record keeping, including the ASR or daily crime log.

Every member of the University community is responsible for promoting an environment free from Prohibited Offenses. All members of the community are encouraged to take reasonable, safe, and prudent actions to prevent or stop the commission of Prohibited Offenses. Members who take such actions or who wish to learn more about active bystander prevention are encouraged to access the resources described in this Policy for support and assistance. The university offers ongoing education to students and employees to promote awareness of Prohibited Offenses. Such education will include definitions of Prohibited Offenses and consent; best practices for risk reduction, evidence preservation, safe and positive bystander intervention; reporting procedures and options; and information concerning rights under Title IX, as described in this Policy.

Whether the offense occurred on or off campus, the University will provide the student or employee a written explanation of the student’s or employee’s rights and options. Northeastern will disclose, upon written request, to the alleged victim of a crime of violence, or any non-forcible sex offense, the results of a disciplinary hearing conducted by the university against a student who is the alleged Affected Party of such crime or offense. If the alleged Affected Party is deceased as a result of such crime or offense, the next of kin shall be treated as the alleged victim.

***Procedures for Allegations of Prohibited Offense involving a University Student as the Accused Party:***

1. When a Responsible Employee is notified of an alleged Title IX Prohibited Offense, the Responsible Employee will notify the Title IX Coordinator (or designee) for review.
2. The Title IX Coordinator will, in collaboration with appropriate university departments, assess the safety and well-being of the parties involved, as well as potential threats to the university community, and will determine the need for any immediate action or interim measures.
3. Case Managers will be assigned to students who are Affected Parties or Accused Parties. Case Managers will serve as the main point of contact for these individuals in order to provide interim measures and resources.
4. The Title IX Coordinator will initiate a Title IX investigation into the allegations and assign an investigator.
5. Upon initiation of the investigation, the investigator will notify the Affected Party and the Accused Party of the investigation, provide a summary of the alleged Prohibited Offense, identify potential Policy violation(s), and provide an explanation of the investigation process as described herein.
6. The investigator(s) will request to meet separately with the Affected Party and the Accused Party for an interview. Either party may choose to participate or decline to participate in the investigation. The investigator(s) may continue to investigate the alleged Prohibited Offense and produce an Investigative Report based on the available information. Both the Affected Party and the Accused Party will be asked to provide relevant documentary evidence (e.g., photographs, text messages, emails, phone records, receipts, etc.) and the names of any and all relevant witnesses with information about the alleged Prohibited Offense. Witnesses cannot participate solely to speak about an individual's character. a. Parties involved in the investigation may, under limited and extenuating circumstances, request to submit a written statement instead of participating in an interview with the investigator(s). The Title IX Coordinator will determine whether to include in the Investigative Report information provided in a written statement, taking into consideration the relevance of the information and the rights of the Affected Party and Accused Party to have equal opportunity to present information and witnesses. b. The investigation may also include the review of any documentation, reports, video or other items the investigator deems relevant to the allegation.
7. The investigator(s), in consultation with the Title IX Coordinator, has the discretion to determine the relevance of any witness or evidence and may exclude irrelevant, immaterial or unduly prejudicial information in preparing the Title IX Investigative Report. a. An individual's prior or subsequent sexual activity is not relevant and will not be considered, except for one limited, factual purpose: i. The Affected Party and the Accused Party engaged in consensual sexual activity prior or subsequent to the alleged Prohibited Offense, and ii. The prior or subsequent consensual sexual activity is offered for the sole purpose of demonstrating how consent was communicated between the parties during the consensual sexual activity, as compared to the alleged Prohibited Offense. Such information will not be used for any other purpose.
8. The investigator(s) will provide each interviewed party a written interview summary for review via their university email account. The interviewed party will review the summary and, within two (2) business days of receipt, will confirm the summary's accuracy or provide a written response. Failure to respond within two (2) business days will be considered confirmation of the accuracy of the summary. The investigator(s) will review any written response by an interviewed party and will incorporate information into the Investigative Report deemed relevant in the discretion of the investigator(s).

9. At the conclusion of the investigative process, the investigator(s) will share a summary of the facts gathered during the investigation with the Affected Party and Accused Party for their review and response. The identities of individuals named in the report may be redacted as deemed necessary in the sole discretion of the investigator. The parties may submit a written response to the investigator(s) within three (3) business days in order to: a. clarify information, b. provide an additional explanation, c. submit additional questions for the investigator(s) to ask of other parties or witnesses, or d. identify any other relevant information for the investigator to consider.
10. If a written response includes new and relevant information, the investigator will revise the summary of facts accordingly and provide the Affected Party and Accused Party with opportunities to respond to the new information. Thereafter, the investigator(s) will determine if additional investigation is required. Any further investigation will follow the steps above. If no further investigation is needed, the investigator(s) will finalize the Investigative Report.
11. The investigator(s) will submit the Investigative Report to the Title IX Coordinator for their review. The Title IX Coordinator will review the Investigative Report to assess its thoroughness, reliability and impartiality. a. Third Party Affected Parties participation in the university's investigation process completes on step #11.
12. If the Title IX Coordinator determines that the Investigative Report contains insufficient information to constitute a potential violation of this Policy, the case will be closed and the decision will be simultaneously communicated to the Affected Party and the Accused Party by the Title IX Coordinator in writing. There is no appeal of this decision.
13. If the Title IX Coordinator determines that the Investigative Report contains sufficient information to constitute a potential violation of this Policy, the case will be referred by the Title IX Coordinator to the Director of OSCCR (or designee). a. In order to protect the privacy of the parties, the Investigative Report forwarded to the Director of OSCCR and reviewed by the Title IX Board will have personally identifiable information replaced with their role in investigation (Affected Party, Accused Party, Witness 1, etc.). Members of the Title IX Board will not know the names of the parties.
14. Facts established as part of a Prohibited Offense investigation that reveal conduct that may violate the Code of Student Conduct will be investigated by the OUEC and a recommended finding will be made in the Investigative Report. a. Title IX rights, including the right to an Advisor throughout the process and Title IX Appeal options (see #21) will apply to these alleged violations of the Code of Student Conduct that stemmed from an investigation of a Prohibited Offense. b. Facts established as part of a Prohibited Offense investigation that reveal conduct that may violate other university policies, procedures or commonly accepted norms of conduct will be referred to the appropriate office for review.
15. The Director of OSCCR will send a pre-hearing meeting notice to the university email account of the Affected Party and the Accused Party when they are Northeastern students. The pre-hearing meeting is between the Northeastern student and an OSCCR Hearing Administrator to: a. Review the Investigative Report that forms the basis of the complaint; b. Explain the charges of the Policy violation filed against the Accused Party (from this point on in the process, the Accused Party will be referred to as the Charged Student; i. Affected Parties who elect to pursue disciplinary charges will be referred from this point in the process as the Complainant. c. Explain the process for resolving the case, including whether the parties accept or contest the recommended findings of the Investigative Report; d. Explain that the Director of OSCCR will appoint a three (3) member Title IX Board; and e. Review the process how to challenge participation by any member of the Title IX Board for perceived bias or conflict of interest. 16. Affected Parties and Accused Parties

can accept or contest the recommended findings of the Investigative Report at the pre-hearing meeting. The party's acceptance or contestation of the recommended finding will be noted for the Title IX Board as they review the Investigative Report and hold a Title IX Hearing to determine, using a preponderance of the evidence standard, whether to: i. affirm the recommended findings of Policy violations contained in the Investigative Report; ii. make alternative findings of Policy violations than those contained in the Investigative Report.

16. The Title IX Board, in its discretion, may invite the investigator(s) to attend the Title IX Hearing if they believe it would be helpful to have an opportunity to ask the investigator(s) any questions arising from the Investigative Report.
17. The Complainant and the Charged Student will each have the option to present a written or oral statement to the Board. Such statements or the decision to give an oral statement should be provided to the Director of OSCCR at least five (5) business days prior to the Hearing. However, the Title IX Hearing is not a forum for the parties to present facts, information or witnesses. The parties are expected to provide all relevant facts, information and witnesses to the investigator(s) during the investigation. The Title IX Hearing is an opportunity for the parties to present their arguments as to why the recommended findings of Policy violations in the Investigative Report should or should not be adopted by the Board. Any new information presented at the Title IX Hearing will not be considered by the Board.
18. Either party may request alternative methods for participating in the Title IX Hearing that do not require physical proximity to the other party, including participating through electronic means. This request should be submitted to the Director of OSCCR at least two (2) business days prior to the Hearing.
19. At the conclusion of the Title IX Hearing, the Title IX Board will convene to deliberate and render a decision, by majority vote, regarding whether or not there is a preponderance of the evidence to support the recommended findings in the Investigative Report. No member may abstain.
20. The Director of OSCCR will provide both the Complainant and the Charged Student with simultaneous written notice of the Title IX Board's decision, including the rationale for why a Policy violation was or was not found, and any relevant sanctions. The written notice will also explain the appeals process.
21. The Complainant or the Charged Student may file a written appeal within five (5) business days of the Title IX Board's decision. The written appeal will be provided to the non-appealing party, who may but is not required to provide a response within two (2) business days. OSCCR will appoint a Title IX Appeals Board to review the written appeal to determine whether it meets any of the following grounds for appeal: (1) new information not reasonably available by the completion of the investigation, (2) procedural error that prevented the appealing party from a fair opportunity to present information and/or witnesses, or (3) review of the imposed sanctions based on extraordinary circumstances.
22. If an appeal is granted on the basis of new information, the original Title IX Board will reconvene to determine if the new information alters their original decision. The Director of OSCCR will notify the parties of the Board's decision.
23. If an appeal is granted for procedural error, the process will reset to the point at which the procedural error occurred and proceed from that point.
24. If an appeal is granted based on a review of imposed sanctions, the Director of OSCCR will notify the parties of the decision.

25. The Vice President of Student Affairs reserves the right to review and revise final outcomes in Title IX cases, including if Title IX Coordinator closes a case at Step 13 of this process, as well as any decision by a Title IX Board or Title IX Appeals Board. Any such revision is not subject to appeal.

A student found responsible for a Prohibited Offense will be subject to disciplinary action up to and including expulsion from the university. Where there is a finding of responsibility of a violation of this Policy, the Title IX Board may impose one or more sanctions including: expulsion, suspension, deferred suspension, disciplinary probation, letter of warning, cancellation of the Residence Hall and Dining License Agreement, if applicable, counseling evaluation, and other sanctions or restrictions deemed appropriate by the university to address the alleged conduct.

Allegations involving employees, community members and third parties will be adjudicated in accordance with the Respondent's role and relationship with the University. Any dispute regarding the applicable procedures for adjudication (e.g. where a Respondent is both an employee and student) will be resolved in the sole discretion of the Title IX Coordinator.

#### ***Procedures for Allegations of Prohibited Conduct involving Northeastern Employees as the Accused Party***

1. When a Responsible Employee is notified of an alleged Title IX Prohibited Offense, the Responsible Employee will notify the Title IX Coordinator (or designee) for review.
2. The Title IX Coordinator will, in collaboration with appropriate university departments, assess the safety and well-being of the parties involved, as well as potential threats to the university community, and will determine the need for any immediate action or interim measures.
3. Case Managers will be assigned to students who are Affected Parties or Accused Party. Case Managers will serve as the main point of contact for these individuals in order to provide interim measures and resources.
4. The Title IX Coordinator will initiate a Title IX investigation into the allegations and assign an investigator.
5. Upon initiation of the investigation, the investigator will notify the Affected Party and the Accused Party of the investigation, provide a summary of the alleged Prohibited Offense, identify potential Policy violation(s), and provide an explanation of the investigation process as described herein.
6. The investigator(s) will request to meet separately with the Affected Party and the Accused Party for an interview. Either party may choose to participate or decline to participate in the investigation. The investigator(s) may continue to investigate the alleged Prohibited Offense and produce an Investigative Report based on the available information. Both the Affected Party and the Accused Party will be asked to provide relevant documentary evidence (e.g., photographs, text messages, emails, phone records, receipts, etc.) and the names of any and all relevant witnesses with information about the alleged Prohibited Offense. Witnesses cannot participate solely to speak about an individual's character. a. Parties involved in the investigation may, under limited and extenuating circumstances, request to submit a written statement instead of participating in an interview with the investigator(s). The Title IX Coordinator will determine whether to include in the Investigative Report information provided in a written statement, taking into consideration the relevance of the information and the rights of the Affected Party and Accused Party to have equal opportunity to present information and witnesses. b. The investigation may also include the review of any documentation, reports, video or other items the investigator deems relevant to the allegation.

7. The investigator(s), in consultation with the Title IX Coordinator, has the discretion to determine the relevance of any witness or evidence and may exclude irrelevant, immaterial or unduly prejudicial information in preparing the Title IX Investigative Report. a. An individual's prior or subsequent sexual activity is not relevant and will not be considered, except for one limited, factual purpose: i. The Affected Party and the Accused Party engaged in consensual sexual activity prior or subsequent to the alleged Prohibited Offense, and ii. The prior or subsequent consensual sexual activity is offered for the sole purpose of demonstrating how consent was communicated between the parties during the consensual sexual activity, as compared to the alleged Prohibited Offense. Such information will not be used for any other purpose.
8. The investigator(s) will provide each interviewed party a written interview summary for review via their university email account. The interviewed party will review the summary and, within two (2) business days of receipt, will confirm the summary's accuracy or provide a written response. Failure to respond within two (2) business days will be considered confirmation of the accuracy of the summary. The investigator(s) will review any written response by an interviewed party and will incorporate information into the Investigative Report deemed relevant in the discretion of the investigator(s).
9. At the conclusion of the investigative process, the investigator(s) will share a summary of the facts gathered during the investigation with the Affected Party and Accused Party for their review and response. The identities of individuals named in the report may be redacted as deemed necessary in the sole discretion of the investigator. The parties may submit a written response to the investigator(s) within three (3) business days in order to: a. clarify information, b. provide an additional explanation, c. submit additional questions for the investigator(s) to ask of other parties or witnesses, or d. identify any other relevant information for the investigator to consider.
10. If a written response includes new and relevant information, the investigator will revise the summary of facts accordingly and provide the Affected Party and Accused Party with opportunities to respond to the new information. Thereafter, the investigator(s) will determine if additional investigation is required. Any further investigation will follow the steps above. If no further investigation is needed, the investigator(s) will finalize the Investigative Report.
11. The investigator(s) will submit the Investigative Report to the Title IX Coordinator for their review. The Title IX Coordinator will review the Investigative Report to assess its thoroughness, reliability and impartiality. The Title IX Coordinator may request more information or additional investigation.
12. If the Title IX Coordinator determines that the Investigative Report contains insufficient information to constitute a potential violation of this Policy, the case will be closed and the decision will be simultaneously communicated to the Affected Party and the Accused Party by the Title IX Coordinator in writing. There is no appeal of this decision. a. Facts established as part of an investigation that reveal conduct that may violate other university policies, procedures or commonly accepted norms of conduct will be referred to the appropriate office for review.
13. If the Title IX Coordinator determines that the Investigative Report contains sufficient information to constitute a potential violation of this Policy, the Title IX Coordinator may affirm or alter the recommended findings of Policy violation contained in the Investigative Report. Thereafter, the Title IX Coordinator will inform the Affected Party and Accused Party of the findings of fact of any Policy violation.
14. The Affected Party and Accused Party may notify the Title IX Coordinator of their request to appeal the findings of Policy violations within five business days of receiving notice of the recommended findings of fact. a. The party must submit an appeal letter specifying the grounds

upon which the appeal is based and any supporting materials during that five day window. The Title IX Coordinator has the discretion to extend the deadline for submission of a letter of appeal. The only accepted grounds for appeal are: i. new, relevant information not reasonably available by the completion of the investigation; or ii. procedural error that prevented the appealing party from a fair opportunity to present information and/ or witnesses. Once the appeal materials are submitted, the non-appealing party and the investigator will be notified of the appeal and given an opportunity to provide a response within two (2) business days. An Appeal Officer will be appointed by the Title IX Coordinator to consider the appeal. If an appeal is granted on the basis of new information, the Appeal Officer will refer the matter back to the Title IX Coordinator to determine if the new information alters their original decision. The Title IX Coordinator, the parties, and if required witnesses, may be reconvened to review only the new information. The Title IX Coordinator will render a decision based on all the relevant information provided. If an appeal is granted for procedural error, the process will reset to the point at which the procedural error occurred and proceed from that point.

15. At the conclusion of the appeal, both the Affected Party and Accused Party will be notified, in writing, of the outcome by the Title IX Coordinator, and the Investigative Report will be forwarded to the appropriate office for consideration of the findings of fact. Any disciplinary action taken based upon the Investigative Report is governed and controlled by other applicable university policy.

#### **EDUCATION, TRAINING AND PREVENTION REGARDING DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT AND STALKING**

The University offers ongoing education to students and employees to promote awareness and prevention of Prohibited Offenses. Such education includes definitions of the Prohibited Offenses and consent; best practices for risk reduction and safe and positive bystander intervention; and information concerning rights under Title IX. Several different types of campaigns are utilized throughout the year to include presentations, online programs, resource panels, and discussion groups. The goal of these campaigns and programs is to increase the understanding of topics relevant to, and skills for, addressing dating violence, domestic violence, sexual assault, and stalking. Active bystander intervention training is provided by OPEN throughout the year.

OUEC conducts Title IX investigations, oversees Title IX compliance, and, provides training and education to all members of the University community regarding Dating Violence, Domestic Violence, Sexual Assault and Stalking. The OUEC office is housed in 125 Richards Hall and can be reached at 617.373.4644 or [titleix@northeastern.edu](mailto:titleix@northeastern.edu).

OPEN oversees sexual violence prevention and education and provides confidential information and resources to students affected by sexual violence. OPEN is located at 307 Ell Hall and can be reached at [open@northeastern.edu](mailto:open@northeastern.edu).

Throughout 2018, OPEN and OUEC provided approximately 251 programs regarding on-going prevention and awareness of dating violence, domestic violence, sexual assault, stalking, bystander intervention and information on risk reduction. Several different types of campaigns were utilized throughout the year including presentations, online programs, resource panels, social marketing campaigns, and events.

### ***Student Education***

All incoming students are required to complete an online and interactive interpersonal violence prevention program. This video-based *Not Anymore* program provides critical information about consent, bystander intervention, sexual assault, dating and domestic violence, stalking, and much more. [Students can access the program here: <https://studentsuccess.org/SP/northeastern>]

The University's bystander intervention program, officially branded "Up2Us" in 2018, teaches students to recognize situations that are potentially high-risk for violence and builds the confidence and skills necessary to increase proactive intervention with the goal of violence prevention. The workshop also teaches about healthy consent, resource options and how to support survivors. In 2018, OPEN completed bystander intervention programs with over 3,000 Northeastern students, including presentations with N.U.In students during Pre-departure Orientation, first-year students in First-Year Seminars, and athletes on varsity athletic teams.

The *One Love Escalation Workshop* teaches bystander intervention skills specific to Domestic Violence Prevention. These programs are offered by OPEN throughout the year in classrooms, residence halls, and to student groups.

In addition to the existing efforts to share both policy and education on this topic at all new student orientation programs, OPEN and OUEC provided consent education at all international student orientation sessions in 2018. Additionally, OPEN offered a performance-based presentation on consent, boundaries, and bystander intervention during the University's Welcome Week which was open to all students.

OPEN and OUEC host a number of additional trainings, programs, and events on an ongoing basis throughout the year.

### ***Faculty and staff education***

All new faculty members received Title IX training in 2018. In addition, all new employees receive Title IX information at their orientation. Staff training is on-going.

The OUEC and the Office of Prevention and Education work together to ensure faculty and staff are trained to respond to disclosures of sexual misconduct. Such trainings ensure that community members understand definitions of Prohibited Offenses and consent, information concerning rights under Title IX, obligations of Responsible Employees, as well as how to respond in a way that is trauma sensitive.

### ***Climate Survey***

Northeastern looks to data to inform ongoing education and prevention efforts. In 2018, Northeastern conducted its annual university-wide campus climate survey. The survey gauges students' perception of prohibited sexual conduct, asks about incidents of prohibited offenses students experienced during their time at Northeastern, and measures student knowledge of campus resources. The data helps inform areas where the university can improve its educational, support, and response programs.

Unique about the 2018 study is that all full-time undergraduate, graduate, and law students were invited to participate. Instead of random samples as in previous years, the university wanted every student to



have the opportunity to have their voices heard. Also in 2018, the survey included questions regarding domestic violence, sexual harassment, and stalking in addition to sexual assault. This data allows the university to get a fuller picture of what is happening, and captures experiences that may have been missed on previous surveys.

### *Websites*

Northeastern offices built out their websites throughout 2018 to include more information on resources, education, and policies. See [www.northeastern.edu/ouec](http://www.northeastern.edu/ouec), and <https://studentlife.northeastern.edu/open> for more information.

### *Resources and Support*

The Sexual Violence Resource Center (formerly the ViSION Resource Center), located at 106 St. Stephen Street, continues to serve as a confidential entry point for survivors of sexual violence. OPEN staff at the center help to connect survivors with information about on- and off-campus resources and reporting options. Since the fall of 2016, the resource center has seen increased visibility and utilization. The university's WeCare team is also available to provide academic and personal support.

Hours: Monday-Friday 12:00pm – 5:00pm or by prior arrangement (Email [open@northeastern.edu](mailto:open@northeastern.edu)).

The university provides sexual violence survivors with a number of on-campus and off-campus resources to facilitate access to immediate confidential medical care and counseling services, and incident reporting. Information on services and resources of campus and community partners related to sexual violence, stalking, sexual harassment, and dating violence, can be found on the OPEN webpage.

With the goal of making more services more accessible, University Health and Counseling Services (UHCS), in conjunction with OPEN, continues to provide a psychoeducational support group, *HEAL*, for survivors of sexual violence. OPEN also hosts a variety of self-care programs including sessions on grounding exercises, trauma sensitive yoga, and healing through the arts.

For more resources, both on and off-campus, please visit the following websites:

#### **ON CAMPUS RESOURCES**

University Health and Counseling Services located at 135 Forsyth Building, 617.373.2772.  
[www.northeastern.edu/uwcs](http://www.northeastern.edu/uwcs)

Office of Prevention and Education at Northeastern University (OPEN) located at Ell Hall, 617.373.4459.  
<https://studentlife.northeastern.edu/open>

Department of Housing and Residential Life located at 4 Speare Commons, 617.373.4016.  
[www.northeastern.edu/housing/residential-life](http://www.northeastern.edu/housing/residential-life)

Office of Student Conduct and Conflict Resolution located at 202 Ell Hall, 617.373.4390.  
[www.northeastern.edu/osccr](http://www.northeastern.edu/osccr)

Office of Institutional Diversity and Inclusion (OIDI) located at 106 West Village Complex A, 617.373.2133

<https://provost.northeastern.edu/oidi>

Office of University Equity and Compliance (OUEC) located at 125 Richards Hall, 617-373-3543

<https://www.northeastern.edu/ouec/>

#### **OFF CAMPUS RESOURCES**

Boston Area Rape Crisis Center, 24-hour phone line at 800.841.8371.

[www.barcc.org](http://www.barcc.org)

Center for Violence Prevention and Recovery at Beth Israel Deaconess Medical Center, 617.667.8141.

[www.bidmc.org/violenceprevention](http://www.bidmc.org/violenceprevention)

Domestic Abuse Intervention and Prevention at Brigham and Women's Hospital, 617.264.8747.

[www.brighamandwomens.org/about\\_bwh/communityprograms/our-programs/violence/passageway.aspx](http://www.brighamandwomens.org/about_bwh/communityprograms/our-programs/violence/passageway.aspx)

Emergency Care Center at Boston Medical Center, 617.414.4075.

[www.bmc.org/emergencymedicine.htm](http://www.bmc.org/emergencymedicine.htm)

Jane Doe Inc. - Massachusetts Coalition Against Sexual Assault and Domestic Violence, 617.248.0993.

[www.janedoe.org/](http://www.janedoe.org/)

#### **SEX OFFENDER REGISTRY AND ACCESS TO RELATED INFORMATION**

The federal "Campus Sex Crimes Prevention Act" (P.L. 106-386, Sec. 1601) (the "CSCPA"), enacted on October 28, 2000, became effective on October 28, 2002. This law requires institutions of higher education to advise the members of their campus communities of the location where to obtain information concerning individuals employed by, enrolled in, and/or serving at the institution who are registered sex offenders <http://bpdnews.com/sex-offender-registry/>. Under the provisions of the same law, individuals who are required to register with the appropriate state office as sex offenders must inform the state office in which they are registered whenever they enroll in, become employed by, or undertake a vocation at an institution of higher education. The CSCPA requires the state Sex Offender Registry offices to notify an institution of higher education whenever a sex offender on its registry provides notice they are enrolled in, employed by, or has undertaken a vocation at that institution and to provide information concerning that individual. The CSCPA does not require institutions of higher education to request information from state sex offender registries.

At Northeastern, all publicly available information received from state Sex Offender Registry offices will be maintained by the NUPD. Any member of the public who is at least 18 years of age or older may request sex offender information. The information will be provided to any person who is seeking the information for his/her own protection, for the protection of a child under the age of 18, or for the protection of another person for whom the requesting person has responsibility, care, or custody. Information concerning an individual enrolled in, employed by, or undertaking a vocation at Northeastern who is required to register as a sex offender may be obtained by appearing in person at the NUPD and asking to review the registered sex offender log.

Additional information about persons required to register as sex offenders and how to obtain information concerning such persons may be obtained from the Massachusetts Sex Offender Registry Board, P.O. Box 4547, Salem, MA 01970; 800 - 93 MEGAN; [www.mass.gov/sorb](http://www.mass.gov/sorb) or from the BPD <http://www.cityofboston.gov/POLICE/>. Information from the Sex Offender Registry Board is available concerning those sex offenders who have been finally classified by the Board as Level 2 (Moderate Risk) or Level 3 (High Risk) offenders.

Persons seeking Sex Offender Registry information should be aware there are criminal penalties for use of Sex Offender Registry information to commit a crime or to engage in illegal discrimination or harassment of an offender.

## **NORTHEASTERN UNIVERSITY WORKPLACE VIOLENCE POLICY**

Northeastern University is committed to promoting a safe workplace for all faculty, staff, students and visitors. It is the University's policy to create a workplace free from violence, threats of violence, harassment, intimidation and other disruptive behavior. Northeastern University will not tolerate violence or the threat of violence in the workplace. The University expressly prohibits violence, threats of violence, hostile behavior, harassment, intimidation, on or off campus, or damage to University property. Violence or threatening behavior can include physical acts of violence, gestures, intimidating presence, oral, written or electronic statements, sexual assaults and weapons possession whether on or off campus.

The University will take appropriate action in response to reports of such incidents, which may include, but is not limited to, disciplinary action up to and including termination and /or criminal prosecution.

This Policy does not address allegations of Prohibited Offenses in violation of Title IX which are governed by the Policy on Rights and Responsibilities Under Title IX. That Policy also provides separate procedures that outline reporting options and explain how the university assesses, investigates and resolves reports of Prohibited Offenses involving students.

Faculty and staff play a major role in the University's efforts by complying with this policy and treating all threats seriously and reporting incidents immediately. It is the responsibility of all managers and supervisors to report acts of workplace violence to HRM/NUPD, including violent, threatening, harassing, intimidating or other disruptive behaviors. Faculty and staff are expected to report any conduct that is inappropriate and/or causes concern. Imminent threats, violent incidents, or dangerous or emergency situations should be reported immediately to NUPD at 617.373.3333.

Verbal abuse, perceived intimidation, harassment or other non-emergency situations should be reported immediately to the immediate supervisor, manager, the Office of University Equity and Compliance (OUEC) and/or Human Resources Management (HRM). For all other situations, or if you are not sure, call Human Resources Management at 617.373.2230, or the NUPD at 617.373.2121.

Northeastern offers all employees counseling services and confidential referrals through the Employee Assistance Program (EAP) for support call 877.739.3989 or for additional information, please contact Human Resources Management at 617.373.2230.

## **Procedures for Missing Students Residing on Campus**

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing, the NUPD should be contacted immediately at 617.373.2121. An incident report will be generated and an investigation will be initiated in order to attempt to locate the missing student. The NUPD has a detailed and specific protocol for conducting missing person investigations, utilizing a wide range of electronic resources as well as making personal contact with friends, classmates, co-workers and relatives.

When registering the name of a person as an emergency contact in the online registration process through the *myNortheastern* portal, students also have the option to confidentially identify an individual to be contacted by Northeastern in the event the student is determined to be missing for more than 24 hours. Missing person emergency contact information will only be accessible to authorized campus officials, and such information may not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.

If the NUPD determines that a student is missing and has been missing for more than 24 hours, the department will notify BPD, the police department for the jurisdiction of the missing person's home of record, and the contact person the student designated to be contacted in the event the student is determined to be missing. These notifications will be made no later than 24 hours after the student is determined to have been missing for 24 hours, and if the missing student is under the age of 21 a missing person notice will be posted on the national police information network. If the missing student is under the age of 18 and is not an emancipated individual, Northeastern will notify the student's parent or legal guardian, and the student's missing persons contact, if he or she has registered one, immediately after the NUPD has determined that the student has been missing for more than 24 hours.

## **Drug, Alcohol, and No Smoking Policies**

### **BRIEF STATEMENT ON ALCOHOL AND OTHER DRUGS**

Northeastern University works to provide drug-free campuses and workplaces for all university employees and students. The university supports the observance of all laws and regulations governing the use, purchase and sale of alcohol. The unauthorized distribution, sale or consumption of alcohol on university-owned or leased property is prohibited. No employee may report to work while under the influence of unauthorized drugs, alcohol or intoxicants.

Northeastern strictly prohibits the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in or on any Northeastern University property.

Northeastern fosters a community that reinforces healthy choices and encourages responsible decision-making regarding the use of alcohol and other drugs. The University fulfills this philosophy by providing educational programs, resources for treatment, and referrals for students, faculty, and staff who may experience problems related to substance use.

University Health and Counseling Services (UHCS) and Human Resources Management (HRM) provide resources for treatment and referral for students and employees with substance abuse problems. Educational programs for students, employees and managers are presented through UHCS, HRM and the

Division of Student Affairs and cover the dangers of alcohol and drug abuse, the availability of assistance for counseling and rehabilitation, and penalties for violating University policies.

## **PREVENTION, EDUCATION & TREATMENT**

Northeastern University has developed a comprehensive approach to alcohol abuse prevention and education modeled after the NIAAA's College AIM (Alcohol Intervention Matrix) recommendations, which strongly support the use of programs with complementary components that include: individual level strategies for at-risk or alcohol-dependent drinkers and environmental strategies that target the campus community and student population as a whole. Specifically, alcohol and other drug education, prevention, intervention and treatment efforts at Northeastern include:

- Assessment, brief intervention and referral services at the Office of Prevention and Education at Northeastern
- Clinical assessment, short-term counseling and referral services at the University Health and Counseling Services
- Campus-wide programming providing facts/data, encouraging informed decisions
- Orientation, freshmen seminars, residence hall programming, fraternity/sorority life presentations, athletics
- Required online alcohol education program for all incoming students
- Customized presentations that combine interaction with normative feedback (using PRS remotes)
- Peer led alcohol education program designed to help students identify alcohol emergencies and call for assistance

## **POLICY DEVELOPMENT AND ENFORCEMENT**

The University expects that all of its students, whether on or off campus, abide by the law and University regulations concerning alcohol and drug use. Where a student engages in conduct off campus that violates University regulations concerning alcohol and drug use and such violation results in behavior which, in the University's sole judgment, is destructive, abusive, or detrimental to the University's interests, the University's conduct process shall apply and such matters will be processed accordingly. The following are prohibited on University premises and at University sponsored events:

### ***Alcohol***

1. A person under the age of 21 is prohibited from being in the presence of alcoholic beverages in the residence halls housing provided and/or arranged by Northeastern, with the following exception: an individual under the age of 21 who has a roommate of legal drinking age may be in the presence of an open container of alcohol in the room only if the roommate of legal drinking age is also present. Non-roommates who are under the age of 21 may not be in the room when alcohol is being consumed by the of-age roommate.

2. A person under the age of 21 is prohibited from possessing empty alcohol containers.
3. For non-University sponsored events at which alcohol will be served or consumed, no postings, announcements, promotions, or ticket sales may be made, placed, or distributed on Northeastern University-owned or -leased property.
4. On campus possession of a keg, beerball, alcohol by the case, other central sources of alcoholic beverages, or other unauthorized quantities of alcohol is not permitted. Personal possession of alcoholic beverages is limited to one twelve-pack of beer (144 ounces/4 .26 liters) OR one-half gallon (64 ounces/1 .89 liters) of wine OR one pint (16 ounces/470 milliliters) of hard liquor.
5. Possession or consumption of alcoholic beverages in locations or under conditions prohibited by University policy or by law.
  - a. A person must be of legal drinking age to possess or consume alcoholic beverages. In the United States, the legal drinking age is 21.
  - b. An individual 21 years of age or older may possess and/or consume alcohol only in the student's residence hall room or in the residence hall room of another resident who is 21 years of age or older and present in the room, provided alcohol is permitted in that residence hall for students of legal age.
  - c. Any person under 21 years of age may not transport or carry alcohol.
  - d. Prohibited locations include, but are not limited to, hallways, lobbies, lounges, stairwells, classrooms, studios, technical facilities, auditoriums, bathrooms, outdoor areas, vehicles, or any other public areas without authorization.
6. The possession or use of items that encourage heavy alcohol consumption is prohibited (examples could include alcohol funnels, AWOL (Alcohol Without Liquid) generators or vaporizers, etc.), regardless of age.
7. Providing alcohol to anyone under the legal drinking age and/or allowing anyone under the legal drinking age to consume alcohol in on or off campus residences.
8. Expecting and/or requiring the consumption of alcohol by someone as a condition of initiation or admission into, affiliation with, or continued membership or participation in any group or organization.
9. Distribution, sale, or manufacture of alcohol.
  - a. Manufacturing alcohol on Northeastern University-owned or -leased property
  - b. Selling alcohol without a liquor license, include, but are not limited to, the sale of cups and/or any other form of container for the distribution of alcohol.
  - c. Distributing alcohol includes providing a central source or large quantity of alcohol.

## *Drugs*

1. Knowingly being in the company of anyone who is using illegal drugs.

2. Possession or consumption of: illegal drugs (including marijuana), salvia divinorum, prescription medications belonging to another individual, or over-the-counter substances, nitrous oxide, or other available substances to “get high” or induce a mind-altering state.
3. Possession, use, manufacture, distribution, or sale of drug paraphernalia or other items used in preparing or consuming illegal drugs (including marijuana).
4. Promotion of illegal drugs (including marijuana).
5. Providing or sharing drugs.
6. Distribution, sale, or manufacture of drugs (marijuana, mushrooms, prescription drugs, etc.). This includes
  - a. Manufacturing or cultivation of drugs, on or off campus,
  - b. Sale or distribution of drugs or intention of sale or distribution.
7. Smoking on any and all Northeastern University property.

In addition to imposition of disciplinary sanctions under University procedures, including suspension or separation from the University for such acts, students and employees may face prosecution and imprisonment under Federal and Massachusetts laws which make such acts criminal offenses.

The Office of Student Conduct and Conflict Resolution (OSCCR) impose disciplinary sanctions for student violations of the University’s AOD policies. Sanctioning of students in violation of any alcohol or drug related policies may include a combination of active and inactive sanctions.

**Active Sanctions:** Sanctions that require work on a student's part to complete. These include, but are not limited to, educational sanctions, such as attending classes or writing research or reflection papers, performing mandated service, or paying a monetary fine.

**Inactive Sanctions:** Sanctions that, by themselves, do not require work on a student's part to complete. These include, but are not limited to, written warnings, disciplinary probation, deferred suspension, suspension, and expulsion. These sanctions may put restrictions on students, such as limiting access to campus recreational facilities, residence or dining halls, or the ability to hold student leadership positions.

NUPD runs alcohol suppression operations throughout the year near campus retail alcohol outlets with the goal of reducing procurement of alcohol by underage individuals. The laws against the sale of alcohol to minors, procurement of alcohol to minors, and minors in possession of alcohol are enforced either through OSCCR or through the local court. NUPD forwards all incident reports involving cases of student alcohol or other drug possession, consumption, underage purchase, etc., to OSCCR for adjudication.

Annually, all Resident Directors and Residents Assistants (RAs) are provided training in the University’s policy around student alcohol and drug use, and how to enforce the policy among the on-campus resident population. RAs document known incidents of student behavior appearing to be in violation of alcohol and drug use policies, and forward those reports to OSCCR for adjudication.

Students are held accountable to the Student Code of Conduct for any conduct in violation of alcohol drugs law and University policy, whether on- or off-campus, to the extent such conduct is brought to the attention of the University.

## OTHER PROGRAMMING

Alcohol-free events and activities are created and promoted on a consistent and ongoing basis through efforts of the Center for Student Involvement. The campus offers a student center, recreation center, and an alcohol-free nightclub, all with expanded hours.

## ON-LINE RESOURCES

More information and a complete description of the University's drug and alcohol abuse policies, educational programs and sanctions may be found in the *Undergraduate Student Handbook*, and on the following websites:

Office of Student Conduct and Conflict Resolution (OSCCR) at <http://www.northeastern.edu/osccr/>

University Health and Counseling Services at <https://www.northeastern.edu/uhrs/>

Office of Prevention and Education at Northeastern University (OPEN) at <https://studentlife.northeastern.edu/open/>

Human Resources Management at <http://www.northeastern.edu/hrm/>

## Clery Act/VAWA Crime Definitions

The following definitions apply to the incidents of crime disclosed in the crime statistics tables contained in this report:

### CLERY ACT FELONY/PRIMARY CRIME DEFINITIONS

Murder and Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Simple assaults are excluded.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.

Burglary: The unlawful entry of a structure to commit a felony or a theft. Attempted forcible entry is included.



Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle.

## CLERY ACT SEX OFFENSES DEFINITIONS

The following sex offenses fall with the definition of “sexual assault” under the Clery Act:

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

## ARREST<sup>10</sup> AND REFERRALS FOR DISCIPLINE FOR VIOLATIONS OF LIQUOR, DRUG, AND WEAPONS LAWS

Liquor Law Violations: The violation of state and local municipal laws and ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkness and driving under the influence are not included in this definition.)

Weapons Law Violations: The violation of federal, state and local laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Law Violations: Violations of federal, state, and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine), marijuana, synthetic narcotics (demerol, methadone), and dangerous non-narcotic drugs (barbiturates, benzedrine).

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<sup>10</sup> Under Clery, an “arrest” is defined as the processing of a person by arrest, citation, or summons. A “referral for disciplinary action” is defined as the referral of any person to an institutional official who institutes a disciplinary action of which a record is kept and which may result in the imposition of a sanction. Disciplinary action occurs where an official receiving the information initiates a disciplinary action, a record of the action is kept, and the action may, but not need have to, result in a sanction. Disciplinary actions may be initiated in both informal and formal manners and can include an interview or a simple, initial review of names submitted to an institutional official. An incident involving both an arrest and a referral for discipline is counted only as an arrest.

## HATE CRIMES

Under the Clery Act, a hate crime is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias.<sup>11</sup> For Clery purposes, hate crimes include any Clery Act felony/primary crime (murder or non-negligent manslaughter, sexual assault, robbery, aggravated assault, burglary, motor vehicle theft, or arson) together with any of the following crimes to the extent they manifest evidence of bias.

Larceny-theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Simple assault: An unlawful physical attack by one person on another where neither the offender displays a weapon nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or conduct, but without displaying a weapon or subjecting the victim to actual attack.

Destruction, damage or vandalism of property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of the property.

## VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT (VAWA) CRIMES

The Violence Against Women Reauthorization Act of 2013 requires that institutions report incidents of sexual assault, domestic and dating violence (also known as 'intimate partner violence) and stalking in its annual security report. The following federal law definitions apply to this reporting requirement. In addition, VAWA requires that institutions publish state law jurisdictions of the same crimes.

### *Federal Definitions*

Domestic violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

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<sup>11</sup> Under Clery, "bias" is a "preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, ethnicity, national origin, or gender identity."

Stalking: A course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress.

Sexual assault: Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.

### ***State Definitions***

The Violence Against Women Reauthorization Act of 2013 amended the Clery Act to require that institutions publish in their annual security reports state law definitions of the following terms: domestic violence, dating violence, sexual assault, stalking, and consent. Massachusetts statutory law does not expressly define these terms. However, the terms "domestic violence," "dating violence," "sexual assault," and "stalking" all describe conduct prohibited under Massachusetts law. The term "consent," although not expressly defined is an element of the crimes of rape and indecent assault and battery as defined below.

### ***Dating violence and domestic violence***

Under Massachusetts law, acts of domestic/dating violence are deemed "abuse" under Mass. Gen. Laws c. 209A, §1 and are defined as the occurrence of one or more of the following acts between family or household members: (1) attempting to cause or causing physical harm; (2) placing another in fear of imminent serious physical harm; or (3) causing another to engage involuntarily in sexual relations by force, threat of force, or duress.

The terms "family" or "household members" are defined as persons who: (a) are or were married to one another; (b) are or were residing together in the same household; (c) are or were related by blood or marriage; (d) have a child in common regardless of whether they have ever been married or lived together; or (e) are or have been in a substantive dating or engagement relationship, which shall be adjudged by District, Probate or other courts in consideration of the following factors: (i) the length of the relationship; (ii) the type of relationship; (iii) the frequency of interaction between the parties; and (iv) if the relationship has been terminated by either person, the length of time elapsed since the termination of the relationship.

### ***Sexual assault***

The crimes of rape, indecent assault and battery, incest, and statutory rape are forms of sexual assault under Massachusetts law.

Rape: Compelling a person to engage in sexual intercourse or unnatural sexual intercourse by force and against his/her will or by threat of bodily injury. See Mass. Gen. Laws c. 265, § 22.

Indecent Assault and Battery: Engaging in physical contact of a sexual nature with a person where such contact is made without the person's consent. See Mass. Gen. Laws c. 265, § 13H.

Incest: Intermarrying, sexual intercourse, or sexual activities between persons within degrees of consanguinity. See Mass. Gen. Laws c. 272, §17.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the age of 16 years. See Mass. Gen. Laws c. 265, §23.

## *Stalking*

Under Massachusetts law, an individual engages in stalking if s/he: 1) willfully and maliciously engages in a knowing pattern of conduct or series of acts over a period of time directed at a specific person which seriously alarms or annoys that person and would cause a reasonable person to suffer substantial emotional distress; and 2) makes a threat with the intent to place the person in imminent fear of death or bodily injury. See Mass. Gen. Laws c. 265, §43.

In addition, Massachusetts prohibits repeated telephonic or other electronic communications (whether directly or indirectly) with a person for the sole purpose of harassing, annoying or molesting the person or the person's family, whether or not conversation ensues, and further prohibits repeated telephonic or other electronic communication directed at a person where such communication contains indecent or obscene language. See Mass. Gen. Laws c. 269, §14A.

## *Consent*

Although Massachusetts law does not contain a statutory definition of consent, reference is made to the definitions of "rape" (Mass. Gen. Law. c. 265, § 22) and "indecent assault and battery" (Mass. Gen. Laws c. 265, §13H), both of which provide that "lack of consent" is an element of the crime.

## **Rules for Calculating Statistics Disclosed in the Annual Security Report**

The Clery Act groups crimes into the following categories in descending order of severity: Part I Crimes (felonies); Part II Crimes (arrests and referrals for discipline for violations of weapons, drug, and liquor laws); Part III Crimes (hate crimes); and Part IV Crimes (crimes added to the scope of the Clery Act pursuant to the Violence Against Women Reauthorization Act of 2013 ("VAWA"). Offense groupings must be reported in separate statistics grids (with the exception of hate crime statistics, which may be published in narrative format).

The Clery Act's "hierarchy rule" applies to calculation of statistics concerning incidents in which multiple offenses are reported to have occurred within a single event. The rule requires that institutions count only the most serious offense where more than one Clery Act offense has occurred, subject to certain exceptions described below.

### **PART I CRIMES (FELONY OFFENSES)**

The Clery Act requires disclosure of statistics concerning the reported occurrence of any of the crimes listed below in order of severity.

1. Criminal homicide:
  - a. Murder and non-negligent manslaughter
  - b. Manslaughter by negligence
2. Sex offenses:
  - a. Rape
  - b. Fondling
  - c. Incest

- d. Statutory rape
- 3. Robbery
- 4. Aggravated assault
- 5. Burglary
- 6. Motor vehicle theft
- 7. Arson

**PART II CRIMES (ARRESTS/REFERRALS FOR WEAPONS, DRUG, AND LIQUOR OFFENSES)**

- 1. Weapons law arrests
- 2. Drug law arrests
- 3. Liquor law arrests
- 4. Weapons law referral for discipline
- 5. Drug law referral for discipline
- 6. Liquor law referral for discipline

**PART III CRIMES (HATE CRIMES)**

Under the Clery Act, a “hate crime” is a criminal offense committed against a person or property, which is motivated (in whole or in part), by the offender’s bias. For Clery purposes, “hate crimes” include any Clery Act felony/primary crime under Part I to the extent such crimes manifest evidence of bias. “Hate crimes” also include four additional misdemeanor offenses.

***Part I Felonies Subject to Hate Crime Counting Requirements***

- 1. Criminal homicide:
  - a. Murder and non-negligent manslaughter
  - b. Manslaughter by negligence
- 2. Sex offenses:
  - a. Rape
  - b. Fondling
  - c. Incest
  - d. Statutory rape
- 3. Robbery
- 4. Aggravated assault
- 5. Burglary
- 6. Motor vehicle theft
- 7. Arson

## ADDITIONAL MISDEMEANOR OFFENSES SUBJECT TO HATE CRIME COUNTING REQUIREMENTS

1. Larceny – theft
2. Simple assault
3. Intimidation
4. Destruction, damage or vandalism of property

## PART IV CRIMES (VAWA OFFENSES)

1. Domestic violence
2. Dating Violence
3. Stalking

## CALCULATING STATISTICS SUBJECT TO THE HIERARCHY RULE

Some single incidents involve multiple Clery Act offenses, and often, a determination of which offense to disclose in the ASR's statistics grids is made simply based on where the offense lie in the hierarchy. For example, if a student under the legal drinking age is arrested on campus while in possession of a stolen motor vehicle and an alcoholic beverage, the institution is required to disclose only the motor vehicle theft because it is the more serious crime according to the hierarchy rule. However, in some instances involving multiple offenses, the hierarchy rule will not apply. Some counting requirements and examples are provided below to provide context for statistics in the ASR's statistics grids.

- Crimes that occur in on-campus residence halls are counted twice – once in the general 'on-campus' category, and once in the 'residence hall' category.
- Arson is always counted, regardless of whether it is more or less severe than any other Clery Act offense in the same incident. (For example, if someone commits arson during a burglary, then the institution must record a statistic in both the arson and burglary categories, thus appearing to reflect two separate incidents, but really only documenting one event.)
- Murder/non-negligent manslaughter and manslaughter by negligence statistics are calculated based on the number of victims in a single incident. (For example, if two people are murdered in the same incident at the same time, or die due to the gross negligence of another person, then the institution must record two statistics in the murder category – one statistic for each victim.)
- Any incident involving both a murder/non-negligent manslaughter and either a robbery, burglary, aggravated assault, or motor vehicle theft must be recorded as one statistic in the murder/non-negligent manslaughter category. (Robbery, burglary, aggravated assault, and motor vehicle theft are subsumed within the murder/non-negligent manslaughter category. However, arson, sexual assault, hate crimes, and Part IV VAWA crimes are not subsumed by any other category and therefore must be reported in addition to another Clery offense involved in the same incident.)

- Sex offenses (rape, fondling, incest, and statutory rape) are always counted, even where they also involve a murder or non-negligent manslaughter.
- Crimes less severe than sex offenses (rape, fondling, incest, and statutory rape) are not counted unless the less severe crime is one of dating violence, domestic violence, or stalking, or unless it is a hate crime misdemeanor (larceny – theft; simple assault; intimidation; or destruction, damage or vandalism of property).
- Robbery statistics are calculated by incident (or in other words, by distinct operation), not by the number of victims involved in a single incident. (For example, if one offender robs three individuals at gunpoint at the same time and while in the same place, the institution must record one statistic in the robbery category.)
- Aggravated assault statistics are calculated based on the number of victims involved in a single incident. (For example, if two people are assaulted with a weapon during the same incident, then the institution must record two statistics in the non-negligent manslaughter category – one statistic for each victim.)
- Burglary statistics generally are calculated by incident (or in other words, by distinct operation), not by the number of victims involved in a single incident. (For example, if one offender breaks into a structure and steals two laptops belonging to two different people who reside in the same room, then the institution must record one statistic in the burglary category.)
- There are special rules for the counting of burglaries: Each room in a student housing facility is considered a separate dwelling for purposes of calculating burglaries. (For example, if a burglar enters a resident hall suite and steals a television from the common area, and then enters two separate bedrooms within the suite and steals laptops from each bedroom, the institution must record three statistics in the burglary category – one for the common area, and two for the bedrooms (one for each bedroom)). However, various rooms within an academic building are considered to be under the control of a single entity. Therefore, the burglary of a single academic building is counted as one offense, regardless of the number of offices or other spaces from which items may have been stolen, unless the various rooms were burglarized within different time frames. In that case, each burglary separated by time would be recorded as separate statistic in the burglary category.
- Part I felony crimes committed on the basis of a prohibited bias (i.e. “hate”) are always counted twice – once in the Part I felony crime grid, and once separately in the hate crimes grid/narrative. In the event a single incident involves multiple Part I offenses based on bias, the hierarchy rule does not apply to disclosure of statistics in the hate crimes grid/narrative, and all Part I offenses must be reported separately. (For example, if an incident involves both an aggravated assault and motor vehicle theft based on bias, the institution must record statistics in both the aggravated assault and motor vehicle theft categories in the hate crimes grid/narrative. However, only the aggravated assault would be disclosed in the Part I grid based on the hierarchy rule.)

- The four Part III misdemeanor hate crimes (larceny – theft; simple assault; intimidation; or destruction, damage or vandalism of property) are only reported in the hate crime grid/narrative.
- Part IV VAWA crimes (domestic violence, dating violence, and stalking) are reported in a separate grid. If any Part I felony incident also involves a Part IV VAWA incident, then both incidents are reported – the felony crime is reported in the Part I grid, and the VAWA crime is reported in the Part IV grid.
- In the event a Part IV VAWA offense might be classified as both “domestic violence” and “dating violence”, the incident is reported as one of “domestic violence.”
- In the event a Part IV VAWA offense involves stalking together with domestic or dating violence, both the stalking and domestic/dating violence are reported separately. One statistic must be recorded in the stalking category, and one statistic must be recorded separately in the domestic/dating violence category.
- Where an incident involves both an arrest and a referral for discipline for a weapon, liquor or drug law violation, only the arrest is recorded.
- Where an arrest or referral for discipline is made in response to a Part II incident involving more than one offense (for example, unlawful possession of drugs *and* liquor), only one statistic is recorded. The DOE Clery Handbook does not offer guidance on a hierarchy for Part II offenses, and in the event of such an incident, the decision how to report should be made by a sworn law enforcement officer. For purposes of this report, in the event of such an incident, statistics will be recorded according to the following order: (1) weapons, (2) drugs, and (3) alcohol, unless circumstances suggest alternative reporting is more appropriate. (For example, if a student arrested for serving a large volume of liquor to underage students one night, and at the time of the arrest police discover a very small amount of marijuana on the student’s person, then the incident is reported as one statistic reflecting an arrest for violation of liquor laws because the relative severity of the liquor offense outweighs that of the drug offense.)

*Stalking* is counted uniquely under VAWA.

- When recording a stalking report, an institution is required to record a crime statistic only once for the calendar year in which the course of conduct was reported to a local police agency or campus security authority.
- If the course of conduct involves the same parties and continues in a subsequent year, then the stalking must also be recorded for the subsequent year as well.
- An institution must record each report of stalking as occurring at only the first location within the institution’s Clery geography in which the perpetrator engages in the stalking or a victim first becomes aware of the stalking. Therefore, a report of stalking must be reported in an institution’s ASR if it meets the definition of stalking even though the stalking course of conduct does not occur on the institution’s campus or in or on any of its other Clery geography.



## UNFOUNDED CRIMES

A crime is considered unfounded for Clery Act purposes only when law enforcement personnel make a formal determination that the report is false or baseless. Crime reports can be properly determined to be false only if the evidence from a complete and thorough investigation establishes that the crime reported was not, in fact, completed or attempted in any manner. Crime reports can be determined to be baseless only if the allegations reported did not meet the elements of the offense or were improperly classified as crimes in the first place.

## Northeastern University Crime Statistics

CLASSIFICATION	2016					CLASSIFICATION	2017					2018				
	On Campus	Student Housing	Noncampus	Public Property	Total		On Campus	Student Housing	Noncampus	Public Property	Total	On Campus	Student Housing	Noncampus	Public Property	Total
Murder/Non-Negligent Manslaughter	0	0	0	0	0	Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	
Manslaughter by Negligence	0	0	0	0	0	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	
Forcible Sex Offenses	15	12	0	1	16	<b>Sex Offenses Total</b>	17	13	0	5	22	13	8	0	3	16
-Rape	11	9	0	1	12	-Rape	11	9	0	2	13	11	9	0	1	12
-Fondling	4	3	0	0	4	-Fondling	6	4	0	3	9	2	1	0	2	4
Non-Forcible Sex Offenses																
-Incest	0	0	0	0	0	-Incest	0	0	0	0	0	0	0	0	0	0
-Statutory Rape	0	0	0	0	0	-Statutory Rape	0	0	0	0	0	0	0	0	0	0
Robbery	2	1	4	18	24	Robbery	0	0	3	8	11	0	0	0	10	10
Aggravated Assault	2	0	3	12	17	Aggravated Assault <sup>1</sup>	8	2	0	5	13	4	2	0	6	10
Burglary	14	1	6	0	20	Burglary	9	3	5	0	14	7	2	1	0	8
Theft – Grand Auto	0	0	1	2	3	Motor Vehicle Theft	4	0	4	6	14	2	0	0	6	8
Arson	0	0	0	0	0	Arson	1	1	0	0	1	2	0	0	0	2
<b>Violence Against Women Act Totals</b>	<b>9</b>	<b>4</b>	<b>1</b>	<b>9</b>	<b>19</b>	<b>Violence Against Women Act Totals</b>	<b>21</b>	<b>13</b>	<b>1</b>	<b>4</b>	<b>26</b>	<b>21</b>	<b>12</b>	<b>0</b>	<b>5</b>	<b>26</b>
Stalking	3	1	0	1	4	Stalking	8	4	0	0	8	9	1	0	3	12
Domestic Violence	1	0	1	8	10	Domestic Violence <sup>2</sup>	5	3	1	2	8	6	6	0	2	8
Dating Violence	5	3	0	0	5	Dating Violence	8	6	0	2	10	6	5	0	0	6
<b>Arrests</b>																
Liquor Law Violations	0	0	12	4	16	Liquor Law Violations	0	0	1	0	1	0	0	0	0	0
Drug Violations	17	8	2	17	36	Drug Violations	12	6	1	5	18	6	1	0	9	15
Weapons Violations	3	1	1	2	6	Weapons Violations	7	0	1	3	11	1	0	0	2	3
<b>Disciplinary Referrals</b>																
Liquor Law Violations	421	412	4	24	449	Liquor Law Violations	311	309	0	56	367	481	481	0	32	513
Drug Violations	86	78	3	23	112	Drug Violations <sup>3</sup>	25	25	0	0	25	6	5	0	1	7
Weapons Violations	3	2	0	0	3	Weapons Violations	3	2	0	0	3	4	3	0	0	4
Unfounded Crimes	0	0	0	0	0	Unfounded Crimes	1	0	0	0	1	0	0	0	0	0

**Hate Crimes:**

**2018** – One on-campus residence hall intimidation incident characterized by disability bias, one on-campus residence hall destruction/damage/vandalism incident characterized by racial and gender identity bias, two on-campus destruction/damage/vandalism incidents characterized by religious bias, and one on-campus aggravated assault incident characterized by racial bias.

**2017** – One on-campus residence hall intimidation incident characterized by religious bias, five on-campus intimidation incidents characterized by national origin bias, one on-campus destruction/damage/vandalism of property incident characterized by racial bias; one public property intimidation incident characterized by racial bias.

**2016** – One on-campus intimidation incident characterized by religious bias, one on-campus destruction/damage/vandalism of property incident characterized by religious bias, one on-campus destruction/damage/vandalism of property incident characterized by racial bias, and one public property intimidation incident characterized by racial bias.

**Footnote 1:**

After a self-initiated review, one statistic from 2017 was changed from non-campus to on-campus student housing based upon Department of Education guidance.

**Footnote 2:**

After a self-initiated review, two statistics from 2017 were changed from non-campus to on-campus and on-campus student housing based upon Department of Education guidance.

**Footnote3:**

After a self-initiated review, five statistics from 2017 were removed from on-campus and on-campus student housing based upon Department of Education guidance. Marijuana was decriminalized in MA at the end of 2016, therefore disciplinary referrals for drug violations for 2017 and 2018 do not include simple use or possession of marijuana.

## Fire Safety in On-Campus Residence Halls

The Northeastern University Fire Safety Unit administers a comprehensive program of regular inspection, testing and maintenance of University premises (including University owned residential facilities) to ensure compliance with applicable fire and life safety codes and standards, conducting regular egress drills, and providing a variety of educational and training programs for students, faculty and staff.

### FIRE ALARM AND SUPPRESSION SYSTEMS

Fire Safety Systems in University Owned Residential Facilities						
Residence Facilities Name	Address	Fire Alarm Monitoring Done on Site (by NUPD)	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Number of Evacuation Drills per Calendar Year
106 St. Stephen St.	106 St. Stephen St.	x	x	x	x	3
110 St. Stephen St.	110 St. Stephen St.	x	x	x	x	3
116 St. Stephen St.	116 St. Stephen St.	x	x	x	x	3
122 St. Stephen St. - Levine	122 St. Stephen St.	x	x	x	x	3
319 Huntington Ave	319 Huntington Ave	x	x	x	x	3
337 Huntington Ave	337 Huntington Ave	x	x	x	x	3
407 Huntington Ave	407 Huntington Ave	x	x	x	x	3
Burstein Hall	458 Huntington Ave	x	x	x	x	3
East Village	291 St. Botolph St.	x	x	x	x	3
International Village	1155 Tremont St.	x	x	x	x	3
Kennedy Hall	115, 119 Hemenway	x	x	x	x	3
Kerr Hall	96 The Fenway	x	x	x	x	3
Light Hall	81-83 St. Stephen St	x	x	x	x	3
Loftman Hall	153, 157, 163 Hemenway St.	x	x	x	x	3
Melvin Hall	90 The Fenway	x	x	x	x	3
Rubenstein Hall	464 Huntington Ave	x	x	x	x	3
Smith Hall	129 Hemenway St	x	x	x	x	3
Speare Hall	10 Speare Place	x	x	x	x	3
Stetson East	11 Speare Place	x	x	x	x	3
Stetson West	10 Forsyth St	x	x	x	x	3
West Village A North	500 Parker St	x	x	x	x	3
West Village A South	510 Parker St	x	x	x	x	3
West Village B	460 Parker St	x	x	x	x	3
West Village C	480 Parker St	x	x	x	x	3
West Village E	10 Leon St	x	x	x	x	3
West Village F	40 Leon St	x	x	x	x	3
West Village G	450 Parker St	x	x	x	x	3
West Village H	440 Huntington Ave	x	x	x	x	3
White Hall	21 Forsyth St	x	x	x	x	3
Willis Hall	50 Leon St	x	x	x	x	3
YMCA - Hastings	320 Huntington Ave	x	x	x	x	3
768 Columbus Ave	768 Columbus Ave	x	None	x	x	3
Davenport A	700 Columbus Ave	x	x	x	x	3
Davenport B	696 Columbus Ave	x	x	x	x	3
780 Columbus Ave	780 Columbus Ave	x	x	x	x	3
10 Coventry Street	10 Coventry St	x	x	x	x	3

Fire Safety Systems in Leased Residential Facilities						
Leased Property Address	Fire Alarm Monitoring Done on Site (by NUPD)	Full Sprinkler System	Partial Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Number of Evacuation Drills per Calendar Year
132 Hemenway Street	No	None		x	x	None
136 Hemenway Street	No	None		x	x	None
165 Hemenway Street	No	None		x	x	None
171 Hemenway Street	No	None		x	x	None
204 Hemenway Street	No		x	x	x	None
309 Huntington Ave	No		x	x	x	None
311 Huntington Ave	No		x	x	x	None
313 Huntington Ave	No		x	x	x	None
315 Huntington Ave	No		x	x	x	None
331 Huntington Ave	No	X		x	x	None
335 Huntington Ave	No	X		x	x	None
97 St. Stephen Street	No	None		x	x	None
109 St. Stephen Street	No		x	x	x	None
115 St. Stephen Street	No		x	x	x	None
49 Symphony Road	No	x		x	x	None
84 The Fenway	No	x		x	x	None
16 Westland Ave	No	x		x	x	None
52 Westland Ave	No		x	x	x	None
650 Columbus Ave	No	x		x	x	None
801 Tremont Street	No	x		x	x	None
220 Huntington Ave	No	None	None	X	X	None

All on-campus University residence halls are equipped with both automatic and manually operated fire alarm notification devices and sprinkler systems which meet, and in many cases exceed, state and local building and fire safety codes. The fire alarm systems in all on-campus University residential facilities consist of horns and strobe lights alerting residents to an alarm, and are also remotely monitored by the University's computerized campus-wide alarm monitoring system at the Police Operations Center, which is designated by the Boston Fire Department as an approved proprietary supervising station for receiving fire alarms.

All fire alarm systems contain emergency batteries to ensure operation during a power outage, and most facilities also have emergency generators designed to automatically activate whenever there is a power outage. These back-up batteries and generators will operate life safety systems, including fire safety equipment and emergency exit lighting.

University on-campus residence halls are also equipped with fire-rated smoke/fire doors designed to impede the spread of smoke and fire. Regular and frequent inspections are conducted by the Fire Safety Unit, Residential Life staff and Facilities staff who report fire hazards in residence halls and facilitate prompt resolution. High-rise residence halls are also equipped with smoke-control and reduction mechanisms designed to further minimize the spread of smoke and fire. Upon receipt of a fire alarm, Police Officers are immediately dispatched and the Boston Fire Department is notified.

Northeastern's on-campus housing consists of a variety of configurations, including traditional dormitory-style buildings, former apartment buildings acquired and renovated by the University, and newly-constructed apartment style and suite style facilities. Each facility is equipped with the fire and life safety systems required by the building codes. More extensive fire sprinkler systems than required by building codes have been installed in older facilities.

Fire safety equipment is reviewed regularly to identify locations where enhancements such as additional sprinkler and smoke detection systems beyond those required by building codes are appropriate, and plans for such enhancements are integrated into the university's annual facilities maintenance project plan. For a detailed explanation of the specific fire alarm and suppression systems in any of Northeastern's on-campus residence facilities, contact the University Fire Safety Officer at 617.373.2754.

Northeastern University also leases several residential apartments within different buildings that are used for student housing, but are not owned by the University. The leased apartments that are located within one mile of the main campus are including in the university's on-campus residential facilities, as required by the Clery Act guidance. All leased residential facilities are equipped with fire alarm suppression equipment that meet state and local building and fire safety codes. The Management Companies for the leased facilities are responsible for maintaining and testing the fire safety equipment within these buildings. The fire safety suppression equipment within the leased residential facilities are not monitored or tested by NUPD. The "Fire Safety Systems in Leased Residential Facilities" table above contains the fire safety systems located in each leased residential facility.

### **POLICIES ON RULES FOR ELECTRICAL APPLICATIONS, SMOKING, AND OPEN FLAMES**

Only a limited number of appliances approved by Underwriters Laboratories are permitted within the Residential Life system, and smoking of any substance is not permitted inside any campus building. Open flame containers or items are prohibited. Prohibited personal items include: plastic milk crates and stackable storage containers that are not fire resistant, non-metal waste baskets, candles, incense, halogen lamps, halogen bulbs, sun lamps, immersion heaters, space heaters, electric percolators, electric frying pans, hot plates, string lights of any kind, and student owned air conditioners.

Certain additional cooking appliances are prohibited in traditional dormitory-style rooms, such as microwave ovens, toaster ovens, coffee makers, and George Foreman grills, but are permitted in the apartment style facilities. Residents are reminded to use extension cords only if they bear the UL label. Never run cords under rugs or across doorways and use cords appropriately designed for the electrical load. For a detailed list of approved appliances for each facility and policy statements please refer to *A Guide to Residence Hall Living*.

### **FIRE SAFETY TRAINING AND EVACUATION PLANS FOR RESIDENCE HALL STAFF AND RESIDENTS**

The Northeastern University Police Department's Crime Prevention Coordinator provides training for Residence Assistants during the annual RA training just prior to the beginning of the academic year. A PowerPoint program entitled *Campus Orientation for Public Safety for RA's* serves as the outline for this training and is posted to the Blackboard application of the Department of Residence Life as a resource for the student and professional staff of the Department throughout the year. This training includes instructions that all residents and staff are to evacuate immediately upon activation of any fire alarm.

The University Fire Safety Officer regularly reviews evacuation plans for all on-campus residence halls and evacuation plans are posted in each residence hall. Procedures for student housing evacuation are as follows and are to be followed by all students and employees within residence halls, and dining halls that are directly attached to residence halls:

- At the sound of the alarm, move quickly and quietly to your closest exit, including the alarmed emergency exits. Close doors behind you as you leave.

- In an orderly fashion, follow the direction of your hall staff, NUPD, or City of Boston Fire Department and wait for further instructions.
- If possible, wear a coat and shoes and carry a towel to use in case of smoke. If possible, take your student ID card with you.
- If you are away from your room when the alarm sounds, proceed to the nearest exit without returning to your room.

The alarm signal is the same for a drill as for an actual emergency. The following residence halls at Northeastern utilize fire escapes as an alternative means of egress: 153 Hemenway Street, 319 Huntington Avenue, 337 Huntington Avenue, 407 Huntington Avenue, Burstein Hall, Rubenstein Hall, Kennedy Hall, and Light Hall. Access to the fire escapes is through dedicated windows in these residence halls. For a complete list of all dedicated windows in these residence halls, contact the Department of Residential Life (617.373.2814).

Fire egress drills are scheduled at least once each semester for all University owned residential facilities and include guidance from Northeastern University Police staff and Residence Life staff, so all residents and employees can practice the evacuation procedure on campus, to include being shown the proper exits in the building and where to safely assemble once outside the building. Residents and employees are also trained through the fire egress drills and through residential hall meetings where the fire extinguishers are located within each building. Residents and employees in on-campus housing, and dining facilities that are attached to residence halls are also routinely provided with a variety of fire safety information and fire safety principles during all Crime Prevention tables and presentations provided by the Northeastern Police Departments Crime Prevention and Community Engagement Unit through the use of brochures, PowerPoints, and social media. These trainings include the proper use of fire extinguishers and evacuation procedures.

## **FIRE LOG**

Receipt of fire alarms by the University's automatic alarm system or by persons who report the presence of smoke result in an immediate response by The Northeastern University Police Department to investigate the cause of the alarm. In the case of an actual fire, an incident report is generated and a detailed record of the fire is maintained. A record of all fires in on-campus residence hall facilities is also included in the public log of crimes maintained by the NU Police Department, which is available for public viewing during normal business hours.

## **REPORTING FIRES**

Anyone observing a fire in a residence hall must dial 911 immediately and activate the fire alarm by operating the nearest manual pull station if the fire alarm is not already sounding. Pull stations are typically located near doors leading to stairways and exits. Upon hearing a fire alarm all occupants should evacuate the building by stairs and exits immediately. Federal law and Residence Life policy require staff members who discover evidence of a past fire which was extinguished before a fire alarm was activated to report their observations to the University Police (617.373.2121). Such reports also result in an investigation and an entry being made in the public log.

## PLANS FOR FUTURE IMPROVEMENT

As funding becomes available, the University plans to convert older horn/strobe based fire alarm notification circuits to speaker/strobe circuits. This feature will allow emergency responders to broadcast live or recorded messages and instructions to building occupants. The University also plans to upgrade smoke detectors in older living units from local only to system based units that report off-normal conditions to our proprietary supervising station through the fire alarm control panel. During the three-year reporting period covered by this report the following fires were reported in on-campus residence halls.



## Northeastern University Fire Statistics

Fire Statistics 2016						
Residence Facilities	Total Fires In Each Building	Fire Number	Cause of Fire	Number of Injuries Requiring Treatment at Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Cause by Fire
106 St. Stephen St.	0	0	N/A	N/A	N/A	N/A
110 St. Stephen St.	0	0	N/A	N/A	N/A	N/A
116 St. Stephen St.	0	0	N/A	N/A	N/A	N/A
122 St. Stephen St. Levine	0	0	N/A	N/A	N/A	N/A
144 Hemenway St.	0	0	N/A	N/A	N/A	N/A
319 Huntington Ave.	0	0	N/A	N/A	N/A	N/A
337 Huntington Ave.	0	0	N/A	N/A	N/A	N/A
407 Huntington Ave.	0	0	N/A	N/A	N/A	N/A
Burstein Hall 458 Huntington Ave.	0	0	N/A	N/A	N/A	N/A
East Village 291 St. Botolph St.	1	1	Undetermined - trash can fire	0	0	\$0-99
International Village 1155 Tremont St.	0	0	N/A	N/A	N/A	N/A
Kennedy Hall 115,119 Hemenway	0	0	N/A	N/A	N/A	N/A
Kerr Hall 96 The Fenway	0	0	N/A	N/A	N/A	N/A
Light Hall 81-83 St. Stephen St.	0	0	N/A	N/A	N/A	N/A
Loftman Hall 153, 157, 163 Hemenway	0	0	N/A	N/A	N/A	N/A
Melvin Hall 90 The Fenway	0	0	N/A	N/A	N/A	N/A
Rubenstein Hall 464 Huntington Ave.	0	0	N/A	N/A	N/A	N/A
Smith Hall 129 Hemenway St.	0	0	N/A	N/A	N/A	N/A
Speare Hall 10 Speare Pl	0	0	N/A	N/A	N/A	N/A
Stetson East 11 Speare Pl	0	0	N/A	N/A	N/A	N/A
Stetson West 10 Forsyth St.	0	0	N/A	N/A	N/A	N/A
West Village A 500 Parker St.	1	1	Cooking	0	0	\$0-99
West Village B 460 Parker St.	0	0	N/A	N/A	N/A	N/A
West Village C 480 Parker St.	0	0	N/A	N/A	N/A	N/A
West Village E 10 Leon St.	1	1	Cooking	0	0	\$0-99
West Village F 40 Leon St.	0	0	0	0	0	0
West Village G 450 Parker St.	0	0	N/A	N/A	N/A	N/A
West Village H 440 Huntington Ave.	0	0	N/A	N/A	N/A	N/A
White Hall 21 Forsyth St.	0	0	N/A	N/A	N/A	N/A
Willis Hall 50 Leon St.	0	0	N/A	N/A	N/A	N/A
YMCA Hastings 320 Huntington Ave.	0	0	N/A	N/A	N/A	N/A
768 Columbus Ave.	0	0	N/A	N/A	N/A	N/A
Davenport A 700 Columbus Ave.	0	0	N/A	N/A	N/A	N/A
Davenport B 696 Columbus Ave.	1	1	Cooking	0	0	\$0-99
780 Columbus Ave	0	0	N/A	N/A	N/A	N/A
10 Coventry St.	0	0	N/A	N/A	N/A	N/A

Fire Statistics 2017						
Residence Facilities	Total Fires In Each Building	Fire Number	Cause of Fire	Number of Injuries Requiring Treatment at Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Cause by Fire
106 St. Stephen St.	0	N/A	N/A	N/A	N/A	N/A
110 St. Stephen St.	0	N/A	N/A	N/A	N/A	N/A
116 St. Stephen St.	0	N/A	N/A	N/A	N/A	N/A
122 St. Stephen St. Levine	0	N/A	N/A	N/A	N/A	N/A
144 Hemenway St.	0	N/A	N/A	N/A	N/A	N/A
319 Huntington Ave.	0	N/A	N/A	N/A	N/A	N/A
337 Huntington Ave.	1					
407 Huntington Ave.	0	N/A	N/A	N/A	N/A	N/A
Burstein Hall 458 Huntington Ave.	0	N/A	N/A	N/A	N/A	N/A
East Village 291 St. Botolph St.	0	N/A	N/A	N/A	N/A	N/A
International Village 1155 Tremont St.	0	N/A	N/A	N/A	N/A	N/A
Kennedy Hall 115,119 Hemenway	0	N/A	N/A	N/A	N/A	N/A
Kerr Hall 96 The Fenway	0	N/A	N/A	N/A	N/A	N/A
Light Hall 81-83 St. Stephen St.	0	N/A	N/A	N/A	N/A	N/A
Loftman Hall 153, 157, 163 Hemenway	0	N/A	N/A	N/A	N/A	N/A
Melvin Hall 90 The Fenway	0	N/A	N/A	N/A	N/A	N/A
Rubenstein Hall 464 Huntington Ave.	0	N/A	N/A	N/A	N/A	N/A
Smith Hall 129 Hemenway St.	0	N/A	N/A	N/A	N/A	N/A
Speare Hall 10 Speare Pl	2	1	Discarded smoking material	0	0	\$0-\$99
		2	Intentional - Lighter used to ignite flyer affixed to door	0	0	\$100-\$999
Stetson East 11 Speare Pl	0	N/A	N/A	N/A	N/A	N/A
Stetson West 10 Forsyth St.	0	N/A	N/A	N/A	N/A	N/A
West Village A 500 Parker St.	2	1	Cooking	0	0	\$100-\$999
		2	Undetermined - Fire in basement recycle bin	0	0	\$100-\$999
West Village B 460 Parker St.	0	N/A	N/A	N/A	N/A	N/A
West Village C 480 Parker St.	0	N/A	N/A	N/A	N/A	N/A
West Village E 10 Leon St.	0	N/A	N/A	N/A	N/A	N/A
West Village F 40 Leon St.	0	N/A	N/A	N/A	N/A	N/A
West Village G 450 Parker St.	0	N/A	N/A	N/A	N/A	N/A
West Village H 440 Huntington Ave.	0	N/A	N/A	N/A	N/A	N/A
White Hall 21 Forsyth St.	0	N/A	N/A	N/A	N/A	N/A
Willis Hall 50 Leon St.	0	N/A	N/A	N/A	N/A	N/A
YMCA Hastings 320 Huntington Ave.	0	N/A	N/A	N/A	N/A	N/A
768 Columbus Ave.	0	N/A	N/A	N/A	N/A	N/A
Davenport A 700 Columbus Ave.	0	N/A	N/A	N/A	N/A	N/A
Davenport B 696 Columbus Ave.	0	N/A	N/A	N/A	N/A	N/A
780 Columbus Ave	0	N/A	N/A	N/A	N/A	N/A
10 Coventry St.	0	N/A	N/A	N/A	N/A	N/A

Fire Statistics 2018						
Residence Facilities	Total Fires In Each Building	Fire Number	Cause of Fire	Number of Injuries Requiring Treatment at Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Cause by Fire
106 St. Stephen St.	0	0	N/A	N/A	N/A	N/A
110 St. Stephen St.	0	0	N/A	N/A	N/A	N/A
116 St. Stephen St.	0	0	N/A	N/A	N/A	N/A
122 St. Stephen St. - Levine	0	0	N/A	N/A	N/A	N/A
319 Huntington Ave	0	0	N/A	N/A	N/A	N/A
337 Huntington Ave	0	0	N/A	N/A	N/A	N/A
407 Huntington Ave	0	0	N/A	N/A	N/A	N/A
Burstein Hall 458 Huntington Ave	0	0	N/A	N/A	N/A	N/A
East Village 291 St. Botolph St.	0	0	N/A	N/A	N/A	N/A
International Village 1155 Tremont St.	0	0	N/A	N/A	N/A	N/A
Kennedy Hall 115, 119 Hemenway St.	0	0	N/A	N/A	N/A	N/A
Kerr Hall 96 The Fenway	0	0	N/A	N/A	N/A	N/A
Light Hall 81-83 St. Stephen St.	0	0	N/A	N/A	N/A	N/A
Loftman Hall 153, 157, 163 Hemenway St.	0	0	N/A	N/A	N/A	N/A
Melvin Hall 90 The Fenway	0	0	N/A	N/A	N/A	N/A
Rubenstein Hall 464 Huntington Ave	0	0	N/A	N/A	N/A	N/A
Smith Hall 129 Hemenway St.	0	0	N/A	N/A	N/A	N/A
Speare Hall 10 Speare Place	1	1	Unintentional/Cooking - Microwave fire	0	0	\$1,000 - \$9,999
Stetson East 11 Speare Place	0	0	N/A	N/A	N/A	N/A
Stetson West 10 Forsyth St.	1	1	Unintentional/Electrical fire - Electric skateboard exploded when charging	0	0	\$1,000 - \$9,999
West Village A North 500 Parker St.	1	1	Unintentional/Cooking - Stovetop fire	0	0	\$1,000 - \$9,999
West Village A South 510 Parker St.	0	0	N/A	N/A	N/A	N/A
West Village B 460 Parker St.	0	0	N/A	N/A	N/A	N/A
West Village C 480 Parker St.	0	0	N/A	N/A	N/A	N/A
West Village E 10 Leon St.	0	0	N/A	N/A	N/A	N/A
West Village F 40 Leon St.	0	0	N/A	N/A	N/A	N/A
West Village G 450 Parker St.	0	0	N/A	N/A	N/A	N/A
West Village H 440 Huntington Ave	0	0	N/A	N/A	N/A	N/A
White Hall 21 Forsyth St.	0	0	N/A	N/A	N/A	N/A
Willis Hall 50 Leon St.	0	0	N/A	N/A	N/A	N/A
YMCA - Hastings 320 Huntington Ave	0	0	N/A	N/A	N/A	N/A
768 Columbus Ave	0	0	N/A	N/A	N/A	N/A
Davenport A 700 Columbus Ave	0	0	N/A	N/A	N/A	N/A
Davenport B 696 Columbus Ave	0	0	N/A	N/A	N/A	N/A
780 Columbus Ave	0	0	N/A	N/A	N/A	N/A
10 Coventry Street	1	1	Unintentional/Cooking - Stovetop fire	0	0	\$25,000 - \$49,999
132 Hemenway Street	0	0	N/A	N/A	N/A	N/A

Fire Statistics 2018 (Cont.)						
Residence Facilities	Total Fires In Each Building	Fire Number	Cause of Fire	Number of Injuries Requiring Treatment at Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Cause by Fire
136 Hemenway Street	0	0	N/A	N/A	N/A	N/A
165 Hemenway Street	0	0	N/A	N/A	N/A	N/A
171 Hemenway Street	0	0	N/A	N/A	N/A	N/A
204 Hemenway Street	0	0	N/A	N/A	N/A	N/A
309 Huntington Ave	0	0	N/A	N/A	N/A	N/A
311 Huntington Ave	0	0	N/A	N/A	N/A	N/A
313 Huntington Ave	0	0	N/A	N/A	N/A	N/A
315 Huntington Ave	0	0	N/A	N/A	N/A	N/A
331 Huntington Ave	0	0	N/A	N/A	N/A	N/A
335 Huntington Ave	0	0	N/A	N/A	N/A	N/A
97 St. Stephen Street	0	0	N/A	N/A	N/A	N/A
109 St. Stephen Street	0	0	N/A	N/A	N/A	N/A
115 St. Stephen Street	0	0	N/A	N/A	N/A	N/A
49 Symphony Road	0	0	N/A	N/A	N/A	N/A
84 The Fenway	0	0	N/A	N/A	N/A	N/A
16 Westland Ave	0	0	N/A	N/A	N/A	N/A
52 Westland Ave	0	0	N/A	N/A	N/A	N/A
650 Columbus Ave	0	0	N/A	N/A	N/A	N/A
801 Tremont Street	0	0	N/A	N/A	N/A	N/A
220 Huntington Ave	0	0	N/A	N/A	N/A	N/A